

Town of Arlington

730 Massachusetts Ave, Arlington, MA 02476 | 781-316-3000 | arlingtonma.gov

Annual Town Meeting

Town Meeting starts April 23th, 2018

The Board of Selectmen served notice that the opening of the Warrant for the Annual Town Meeting for 2018 begins December 5, 2017 at 8:00 a.m. and closes on Friday, January 26, 2018 at noon. During this time warrant articles can be submitted to the Board of Selectmen's Office. The Warrant Article Submission Packet, which includes instructions, is available at the Board of Selectmen's Office at Town Hall and also online at arlingtonma.gov/townmeeting.

ARTICLE 1

TO ELECT BY BALLOT:

- A) Two Selectmen for three years**
- B) One Assessor for three years**
- C) Two School Committee Members for three years**

ARTICLE 2

STATE OF THE TOWN ADDRESS

To hear the Chair of the Board of Selectmen review important events in the past year in Arlington and preview expectations for next year.

Inserted at the request of Vision 2020

ARTICLE 3

REPORTS OF COMMITTEES

To receive, hear, and act upon the reports of the Board of Selectmen, Finance Committee, Redevelopment Board, School Committee and other committees, commissions, and boards heretofore appointed, or dissolve any inactive committees; and take any action related thereto.

Inserted at the request of the Town Moderator

ARTICLE 4

APPOINTMENT OF MEASURER OF WOOD AND BARK

To choose and appoint all the usual Town Officers not hereinbefore mentioned, in such a manner as the Town may determine; or take any action related thereto.

Inserted by the Board of Selectmen

ARTICLE 5

ELECTION OF ASSISTANT TOWN MODERATOR

To elect a Town Meeting Member as Assistant Moderator for a term of one year, as provided in Title I, Article 1, Section 11.A, of the Bylaws; or take any action related thereto.

Inserted at the request of the Town Moderator

ARTICLE 6

BYLAW AMENDMENT/CAPITAL PLANNING COMMITTEE

To see if the Town will vote to amend TITLE II, Article 3 by changing the number of registered voters on the Capital Planning Committee from four registered voters of the Town appointed by the Moderator to between four and six registered voters of the Town appointed by the Moderator; to specify the length of their terms as well as the manner of such appointments and reappointments; or take any action related thereto.

Inserted at the request of the Moderator and the Capital Planning Committee

ARTICLE 7

BYLAW AMENDMENT/TOWN MEETING WARRANT DELIVERY

To see if the Town will vote to amend TITLE I, Article 2 by changing the manner of delivery of the Warrant to every dwelling house in Town and to the Town Meeting Representatives; or take any action related thereto.

Inserted at the request of the Moderator and the Town Meeting Procedures Committee

ARTICLE 8

BYLAW AMENDMENT/ADDITION OF CERTAIN DELINQUENT MUNICIPAL FEES/FINES TO BE A LIEN ON REAL ESTATE TAX ACCOUNT

To see if the Town will vote to amend Title I, Article 21 ("Municipal Charges Liens") of the Town Bylaws; to include in the placement of a lien or liens onto any real estate tax accounts, any fees, fines, or penalties levied by a Town and/or School department upon a resident property owner and/or non-resident property owner of the Town, where such fee, fine, or penalty is delinquent. Said amended Bylaw is in accordance with Section 58 of Chapter 40 "Municipal Charges Lien" of the Massachusetts General Law; or take any action related thereto.

Inserted at the request of the Town Treasurer

ARTICLE 9

BYLAW AMENDMENT/FINANCIAL INFORMATION

To see if the Town will vote to amend the Town Bylaws relative to financial information in real estate tax bills, including but not limited to eliminating the provisions of Title I, Article 17 ("Financial Information"); or take any action related thereto.

Inserted at the request of the Town Treasurer

ARTICLE 10

BYLAW AMENDMENT/ANIMAL CONTROL REGULATIONS

To see if the Town will vote to amend the Town Bylaws to comport with recent changes

in state law adopted through Chapter 248 of the Acts of 2016 ("An Act Preventing Animal Suffering and Death"), including but not limited to changes concerning the manner in which dogs may be confined, tethered, and treated; the manner of enforcement and penalties for violation of the Town's Animal Control Bylaws; and the time frame and terms of license applications; or take any action related thereto.

Inserted at the request of the Town Clerk and the Town Manager

ARTICLE 11

BYLAW AMENDMENT/VACANT STORE FRONT REGISTRY

To see if the Town will vote to amend Title V, Article 17 of the Town Bylaws ("Registration and Maintenance of Vacant Commercial and Industrial Buildings") to extend the period of time a property may not be used or occupied before being considered "vacant," adjust the timing and manner of collecting annual registration fees, and adjust the timing, criteria, and manner of applying for and receiving waivers; or take any action related thereto.

Inserted at the request of the Town Manager

ARTICLE 12

BYLAW AMENDMENT/BETTERMENT BYLAW REVISION

To see if the Town will vote to Amend Title III Article 3 of the Town Bylaws: Repairs to Private Ways to revise the criteria, process, and other material terms for the approval and administration of temporary repairs to private ways, including revising the definition of abutters and the number or percentage of abutters required for a betterment petition, providing for limited Town repairs at the Town's sole discretion for the sole purpose of ensuring safe passage of emergency vehicles without incurring liability for same; or take any action related thereto.

Inserted at the request of the Town Manager

ARTICLE 13

BYLAW AMENDMENT/ARLINGTON COMMISSION ON ARTS AND CULTURE

To see if the Town will vote to amend Title II, Article 8 of the Town Bylaws to change the name of the Arlington Commission on Arts and Culture, alter its membership and composition, and expand and/or alter its duties and responsibilities to include, but not limited to the following: public art, cultural district management, and seeking and distributing arts-related grants; or take any action related thereto.

Inserted at the request of the Arlington Commission on Arts and Culture

ARTICLE 14

BYLAW AMENDMENT/TREE PRESERVATION AND PROTECTION

To see if the Town will vote to amend the Town Bylaws, Title V Regulations Upon the Use of Private Property, Article 16: Tree Protection and Preservation, Section 4, Procedures and Requirements for the Preservation of Trees, to increase the fees for tree removal or to authorize the Board of Selectmen to set the fees for tree removal, in

the interests of reflecting the true cost of tree removal; or take any action related thereto.

Inserted at the request of the Tree Committee

ARTICLE 15

BYLAW AMENDMENT/NOISE ABATEMENT

To see if the Town will vote to amend Title V, Article 12 of the Town Bylaws to regulate the permissible hours and volume of noise generated by parties and events on residential private property, by reducing the permissible hours of operation and/or decibel levels of loudspeakers and sound amplifying devices used for entertainment, requiring neighbor notifications for parties on residential private property in which noise amplification will be used, and providing for exemptions for certain well known Town-wide events and/or celebrations periods such as "Porch Fest"; or take any action related thereto.

Inserted at the request of Meredith DiMola and ten registered voters

ARTICLE 16

BYLAW AMENDMENT/TIME OF TOWN MEETING SESSIONS

To see if the Town will vote to amend Title I, Section 1, to change the time of Town Meeting from 8:00 p.m. to 7:00 p.m.; or take any action related thereto.

Inserted at the request of Bill Hayner and ten registered voters

ARTICLE 17

BYLAW AMENDMENT/DEMOLITION OF HISTORIC STRUCTURES

To see if the Town will vote to amend Title VI, Article 6 of the Town Bylaws ("Historically or Architecturally Significant Buildings") to amend the definition of "Significant Building" to include any building more than 50 years of age at the time of inquiry, or any building built on or before January 1, 1968; or take any action related thereto.

Inserted at the request of Leonard Kardon and ten registered voters

ARTICLE 18

HOME RULE LEGISLATION/APPOINTMENT OF TOWN COMPTROLLER

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation implementing the recommendations of the 2012 Massachusetts Department of Revenue "Town and School Finance Analysis" report to make the Comptroller an appointment of the Town Manager; or take any action related thereto.

Inserted at the request of the Town Treasurer

ARTICLE 19

HOME RULE LEGISLATION/MUNICIPAL FINANCE DEPARTMENT

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation that would allow the creation of a consolidated department of municipal finance; or take any action related thereto.

Inserted at the request of the Town Treasurer

ARTICLE 20

HOME RULE LEGISLATION/BYLAWS AMENDMENT/CHANGE THE BOARD OF SELECTMEN TO SELECT BOARD

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation to amend the Town Manager Act, and further to amend the Town Bylaws to change the name of the Board of Selectmen to the Select Board in all relevant provisions and variants of presentation in the Act and the Bylaws; or take any action related thereto.

Inserted at the request of Clarissa Rowe and ten registered voters

ARTICLE 21

VOTE/ VISION 2020

To see if the Town will vote to further revise Article 41 of the Annual Town Meeting of 1992, which established the Vision 2020 Standing Committee, to amend the name of the committee to "Envision Arlington," provide a new statement of purpose, and revise the length of terms for Standing Committee Members; or take any action related thereto.

Inserted at the request of the Vision 2020 Standing Committee

ARTICLE 22

ACCEPTANCE/LOCAL OPTION TAXES

To see if the Town will vote to accept any local option taxes or other revenue raising options, which are made available to cities and towns through enactments of the legislature, by state regulation or court action; or take any action related thereto.

Inserted at the request of the Finance Committee

ARTICLE 23

ENDORSEMENT OF CDBG APPLICATION

To see if the Town will vote to endorse the application for Federal Fiscal Year 2019 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

Inserted by the Board of Selectmen and at the request of the Town Manager

ARTICLE 24

REVOLVING FUNDS

To see if the Town will vote to hear or receive a report concerning the receipts and expenditures of approved revolving funds, amend the Town Bylaws to adopt new revolving funds, and/or to appropriate sums of money to such revolving funds and determine how the money shall be raised or expended; or take any action related thereto.

Inserted by the Board of Selectmen

ARTICLE 25

ACCEPTANCE OF LEGISLATION/INCREASE OF SURVIVORS BENEFITS

To see if the Town will vote to accept the provisions of Section 65 of Chapter 139 of the Acts of 2012 to increase the benefit paid to survivors under Massachusetts General Law Chapter 32, Section 101 from \$9,000 to \$12,000 annually; or take any action related thereto.

Inserted at the request of the Contributory Retirement Board

ARTICLE 26

POSITIONS RECLASSIFICATION

To see if the Town will vote to make additions, deletions and/or modifications to the Classification and Pay Plan, appropriate a sum of money to fund same if necessary, determine how the money will be raised and expended; or take any action related thereto.

Inserted at the request of the Town Manager and the Director of Human Resources

ARTICLE 27

COLLECTIVE BARGAINING

To see if the Town will vote to fund any fiscal items in the event that any are contained in collective bargaining agreements between the Town and the following named collective bargaining units, and to fund for non-union, M Schedule, and elected officials' salaries or fringe benefits, establish a reserve for funding future collective bargaining, determine how the money shall be raised and expended; or take any action related thereto:

- A. Local 680, American Federation of State, County and Municipal Employees;
- B. Service Employees International Union;
- C. Robbins Library Professional Association;
- D. Local 1297, International Association of Firefighters;
- E. Arlington Police Patrol Officers' Association (formerly Arlington Patrolmen's Association);
- F. Arlington Ranking Police Officers' Association;
- G. M Schedule and non-union employees; and
- H. Full-time elected officials

Inserted at the request of the Town Manager

ARTICLE 28

APPROPRIATION/PARKING OPERATING COSTS

To see if the Town will appropriate or transfer a sum of money to fund appropriate operating costs of new parking equipment and measures from the Special Revolving Parking Fund established under Article 7 of the October 2016 Special Town Meeting; or take any action related thereto.

Inserted at the request of the Town Manager

ARTICLE 29

APPROPRIATION/TOWN BUDGETS

To see if the Town will vote to make appropriations to defray Town obligations, liabilities, outlay and expenses and especially for or relating to all or any of the boards, departments, purposes and matters hereinafter mentioned, and to provide for the disposal of motor vehicles and other personal property belonging to the Town, determine how the money shall be raised and expended; or take any action related thereto: Finance Committee, Board of Selectmen, Town Manager, Human Resources, Comptroller, Information Technology, Town Treasurer and Collector of Taxes, Assessors, Legal and Workers' Compensation, Town Clerk, Registrars, Planning and Community Development, Redevelopment Board, Parking, Zoning Board of Appeals, Public Works, Facilities, Cemeteries, Community Safety, School Department, Libraries, Human Services, Insurance, Non-Contributory Pensions, Contributory Pensions, Town Debt and Interest, Reserve Fund, and/or any other Town Departments, Boards, Commissions or Committees, Water and Sewer Enterprise Fund, Recreation Enterprise Fund, Council on Aging Transportation Enterprise Fund, Veterans' Memorial Rink Enterprise Fund, and Youth Services Enterprise Fund.

Inserted by the Board of Selectmen and at the request of the Town Manager

ARTICLE 30

CAPITAL BUDGET

To see if the Town will vote to appropriate a sum of money to defray the expense of purchasing, leasing, or bonding of capital equipment, infrastructure, buildings or other projects of the Town or to acquire real property for municipal purposes; to appropriate a sum of money to fund previously incurred or future Town debt, to acquire land for said projects where necessary by purchase, eminent domain taking or otherwise, determine how the money shall be raised including the possibility of borrowing any or all of the same, or the transfer of funds from any previous appropriation, determine how such money shall be expended; or take any action related thereto.

Inserted by the Board of Selectmen and at the request of the Town Manager and the Capital Planning Committee

ARTICLE 31

RESCIND OR REAPPROPRIATE BORROWING AUTHORIZATIONS FROM PRIOR YEARS

To see if the Town will vote to rescind the authority to borrow or reappropriate funds, from prior years' authorizations, the amounts remaining with regard to any numbered prior Annual and/or Special Town Meeting Warrant Articles; or take any action related thereto.

Inserted at the request of the Town Treasurer

ARTICLE 32

APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of sewers and sewerage facilities for inflow/infiltration

reduction or system rehabilitation, including costs incidental and related thereto, and to determine how the appropriation shall be raised or expended, including the possibility of borrowing all or some of same; or take any action related thereto.

Inserted at the request of the Town Manager and the Director of Public Works

ARTICLE 33

APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto, and to determine how the appropriation shall be raised and expended including the possibility of borrowing all or some of same; or take any action related thereto.

Inserted at the request of the Town Manager and the Director of Public Works

ARTICLE 34

APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL & OUT OF DISTRICT VOCATIONAL PLACEMENTS

To see if the Town will vote to appropriate a sum of money for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, tuition, and all of Arlington's other obligations under the Minuteman Regional School District Agreement for the Minuteman Regional Vocational Technical High School, as well as paying the tuition for all other out of district vocational education placements, determine how the money shall be raised and expended; or take any action related thereto.

Inserted at the request of Minuteman Regional Vocational School District Committee

ARTICLE 35

APPROPRIATION/COMMITTEES AND COMMISSIONS

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of various committees, commissions, and boards of the Town, determine how the money shall be raised; provided that any funds appropriated hereunder shall remain under the jurisdiction of said entities until expended at their direction, unless otherwise appropriated by the Town Meeting; the entities included hereunder, without limitation, are: Arlington Historical Commission, Arlington Recycling Committee, Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District Commission, Mt. Gilboa/Crescent Hill Historic District Commission, Jason/Gray Historic District Commission, Pleasant Street Historic District Commission, Russell Historic District Commission, Conservation Commission, Capital Planning Committee, Commission on Disability, Personnel Board,

Public Memorial Committee, Human Rights Commission, Arlington Committee on Tourism and Economic Development, Vision 2020, Transportation Advisory Committee, Arlington Commission on Arts and Culture, Poet Laureate Screening Committee and any other Town Committee or Commission; or take any action related thereto.

Inserted at the request of the Town Manager

ARTICLE 36

APPROPRIATION/TOWN CELEBRATIONS AND EVENTS

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of the Town Manager for the following celebrations and memorials, determine how the money shall be raised and expended; or take any action related thereto:

- Patriots' Day Celebration and the Memorial Day Observation
- Display of American Flags on Massachusetts Avenue
- Placing of American Flags on the Graves of Veterans
- Town Day Celebration
- Veterans' Day Parade

Inserted at the request of the Town Manager

ARTICLE 37

APPROPRIATION/MISCELLANEOUS

To see if the Town will vote the following:

Legal Defense – To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13, Section 5 of Title 1 of the Town Bylaws, Indemnification of Medical Costs, to appropriate a sum of money in accordance with the provisions of Chapter 41, Section 100B of the General Laws, to indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred, determine how the money will be raised and expended; or take any action related thereto.

Inserted at the request of the Town Manager

ARTICLE 38

APPROPRIATION/WATER BODIES FUND

To see if the Town will vote to appropriate a sum of money to the Town's Water Bodies Fund for the maintenance, treatment, and oversight of all the Town's water bodies, said sum to be raised by the general tax and expended under the direction of the Town Manager, who will also report to Town Meeting on the status of the fund; or take any action related thereto.

Inserted at the request of the Arlington Conservation Commission,
the Vision 2020 Standing Committee, and the Spy Pond and
Reservoir Committees of the V2020 Environment Task Group

ARTICLE 39

APPROPRIATION/ COMMUNITY PRESERVATION FUND

To see if the Town will vote to make appropriations from the Community Preservation Fund for eligible community preservation projects; for community preservation reserve

accounts for historic preservation, open space and recreation, and affordable housing; for Community Preservation Committee administrative expenses or other eligible expenses; or take any action related thereto.

Inserted at the request of the Community Preservation Committee

ARTICLE 40

APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM

To see if the Town will vote to appropriate the sum of \$7,500.00 for the Harry Barber Community Service Program for the Council on Aging, to determine how the money will be raised and expended; or take any action related thereto.

Inserted at the request of the Council on Aging

ARTICLE 41

APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY- FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES

To see if the Town will vote to appropriate a sum of money to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote upon their retirement; this adjustment to be paid to those who qualify and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; determine how the money shall be raised and expended; or take any action related thereto.

Inserted at the request of the Contributory Retirement Board

ARTICLE 42

APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND

To see if the Town will vote to accept into the Other Post Employment Benefits (OPEB) Trust Fund, established by Chapter 161 of the Acts of 2005, an appropriation of funds and/or the transfer of additional monies that the Town may deem advisable from other sources, including any monies previously deposited into any of the Town's stabilization funds for this purpose, in order to administer and fund its OPEB obligation as described in the said Chapter 161 of the Acts of 2005; determine how the monies shall be raised and expended; or take any action related thereto.

Inserted at the request of the Contributory Retirement Board

ARTICLE 43

APPROPRIATION/OVERLAY RESERVE

To see if the Town will vote to appropriate a sum of money from previous years overlay

reserve surplus accounts, determine to what purpose this appropriation shall be made; or take any action related thereto.

Inserted at the request of the Finance Committee

ARTICLE 44

TRANSFER OF FUNDS/CEMETERY

To see if the Town will vote to transfer a sum of money to the Cemetery Commissioners for the improvement of Town cemeteries, said sum shall be taken from the Mt. Pleasant Cemetery "Sale of Lots and Graves" and/or "Perpetual Care Funds"; or take any action related thereto.

Inserted at the request of the Finance Committee

ARTICLE 45

USE OF FREE CASH

To see if the Town will vote to authorize the taking of a sum of money voted for appropriations heretofore made at the Town Meeting under the Warrant and not voted to be borrowed from available funds in the Treasury, and authorize the Assessors to use free cash in the Treasury to that amount in the determination of the tax rate for the Fiscal Year beginning July 1, 2018; or take any action related thereto.

Inserted at the request of the Finance Committee

ARTICLE 46

APPROPRIATION/LONG TERM STABILIZATION FUND

To see if the Town will make an appropriation to the Long Term Stabilization Fund in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

Inserted at the request of the Finance Committee

ARTICLE 47

APPROPRIATION/FISCAL STABILITY STABILIZATION FUND

To see if the Town will make an appropriation to or from the Fiscal Stability Stabilization Fund created under Article 65 of the 2005 Annual Town Meeting or any other enabling action of Town Meeting in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

Inserted at the request of the Finance Committee



Town of Arlington, Massachusetts

ARTICLE 1

Warrant Article Title:

TO ELECT BY BALLOT:

Summary:

- A) Two Selectmen for three years**
- B) One Assessor for three years**
- C) Two School Committee Members for three years**



Town of Arlington, Massachusetts

ARTICLE 2

Warrant Article Title:

STATE OF THE TOWN ADDRESS

Summary:

To hear the Chair of the Board of Selectmen review important events in the past year in Arlington and preview expectations for next year.

Requested by:

Inserted at the request of Vision 2020



Town of Arlington, Massachusetts

ARTICLE 3

Warrant Article Title:

REPORTS OF COMMITTEES

Summary:

To receive, hear, and act upon the reports of the Board of Selectmen, Finance Committee, Redevelopment Board, School Committee and other committees, commissions, and boards heretofore appointed, or dissolve any inactive committees; and take any action related thereto.

Requested by:

Inserted at the request of the Town Moderator



Town of Arlington, Massachusetts

ARTICLE 4

Warrant Article Title:

APPOINTMENT OF MEASURER OF WOOD AND BARK

Summary:

To choose and appoint all the usual Town Officers not hereinbefore mentioned, in such a manner as the Town may determine; or take any action related thereto.

Requested by:

Inserted by the Board of Selectmen



Town of Arlington, Massachusetts

ARTICLE 5

Warrant Article Title:

ELECTION OF ASSISTANT TOWN MODERATOR

Summary:

To elect a Town Meeting Member as Assistant Moderator for a term of one year, as provided in Title I, Article 1, Section 11.A, of the Bylaws; or take any action related thereto.

Requested by:

Inserted at the request of the Town Moderator



Town of Arlington, Massachusetts

ARTICLE 6

Warrant Article Title:

BYLAW AMENDMENT/CAPITAL PLANNING COMMITTEE

Summary:

To see if the Town will vote to amend TITLE II, Article 3 by changing the number of registered voters on the Capital Planning Committee from four registered voters of the Town appointed by the Moderator to between four and six registered voters of the Town appointed by the Moderator; to specify the length of their terms as well as the manner of such appointments and reappointments; or take any action related thereto.

Requested by:

Inserted at the request of the Moderator and the Capital Planning Committee

Voting:

Board of Selectmen voted:

That Title II, Article 3, Section 5, Capital Planning Committee of the Town Bylaws be and hereby is amended to expand the number of registered voter members appointed by the Moderator from four to "up to six" upon the request of the Town Manager and Chair of the Capital Planning Committee, with any members added serving a single term unless reappointment is requested by the Manager and the Chair; and further that Section 5 be amended to stagger the terms of Moderator appointed members so as to read as follows:

Section 5. Capital Planning Committee

There is hereby established a Capital Planning Committee consisting of the Town Manager, the Superintendent of Schools, the Town Treasurer, the comptroller, or their designees, a member of the Finance Committee and at least four and up to six registered voters of the town appointed by the Moderator.

The Finance Committee member and Moderator appointed members shall serve for a three year term commencing July 1, 1986, and members shall be eligible for reappointment. Following the effective date of this revised bylaw, the Moderator shall appoint four members for a term of one, two, or three-year terms for the specific purpose of staggering term expirations, with all subsequent appointments and reappointments for three years.

The Moderator may, at the joint request of the Town Manager and the Chair of the Capital Planning Committee, appoint up to two additional registered voters of the town. Additional members appointed pursuant to this section shall serve a single three-year term unless the Town Manager and Chair of the Capital Planning Committee jointly request reappointment.

A vacancy shall be filled for the unexpired term in the manner of the original appointment. The committee shall choose its own officers. It may spend such sums as shall be annually appropriated. (5 – 0)

Board of Selectmen Supplemental Comment:

In the fourth paragraph of the Vote and Comment on page 2 of the Report of the Board of Selectmen, there are two administrative changes, one to clarify the intent of the staggered terms, and a second, to strike a duplicative use of the word "term" as follows:

The Finance Committee member and Moderator appointed members shall serve for a three year terms commencing July 1, 1986, and members shall be eligible for reappointment. Following the effective date of this revised bylaw, and at the expiration of the terms of the Moderator-appointed members of the Committee serving as of the effective date, the Moderator shall appoint four members for a term of one, two, or

three-year terms for the specific purpose of staggering term expirations, with all subsequent appointments and reappointments for three years.

Finance Committee voted:

That the Finance Committee supports the favorable action recommendation of the Board of Selectmen.



Town of Arlington, Massachusetts

ARTICLE 7

Warrant Article Title:

BYLAW AMENDMENT/TOWN MEETING WARRANT DELIVERY

Summary:

To see if the Town will vote to amend TITLE I, Article 2 by changing the manner of delivery of the Warrant to every dwelling house in Town and to the Town Meeting Representatives; or take any action related thereto.

Requested by:

Inserted at the request of the Moderator and the Town Meeting Procedures Committee

Voting:

Board of Selectmen Voted: That no action be taken under Article 7, except to refer the matter to the Vision 2020 Governance Committee for further study.



Town of Arlington, Massachusetts

ARTICLE 8

Warrant Article Title:

BYLAW AMENDMENT/ADDITION OF CERTAIN DELINQUENT MUNICIPAL FEES/FINES TO BE A LIEN ON REAL ESTATE TAX ACCOUNT

Summary:

To see if the Town will vote to amend Title I, Article 21 ("Municipal Charges Liens") of the Town Bylaws; to include in the placement of a lien or liens onto any real estate tax accounts, any fees, fines, or penalties levied by a Town and/or School department upon a resident property owner and/or non-resident property owner of the Town, where such fee, fine, or penalty is delinquent. Said amended Bylaw is in accordance with Section 58 of Chapter 40 "Municipal Charges Lien" of the Massachusetts General Law; or take any action related thereto.

Requested by:

Inserted at the request of the Town Treasurer

Voting:

Board of Selectmen Voted: That Title I, Article 21 of the Town Bylaws be and hereby is amended; to include and insert new items "g," "h," and "i" therein as follows, so as to read:

ARTICLE 21 MUNICIPAL CHARGES LIENS

In accordance with Chapter 40, Section 58, of the General Laws, Municipal Charges Liens may be placed on real property located within the Town of Arlington related to the following Town charges:

- a) parking-violation charges
- b) motor-vehicle excise taxes
- c) rental charges for town or school property and facilities
- d) public-safety details
- e) license, permit, and inspection fees
- f) charges assessed for snow and ice removal under Title III, Article 1, Sections 24, 25, and 26 of these Bylaws
- g) charges assessed for enforcement of Junk Car remediation under Title V, Article 2, Section 2 of these Bylaws;
- h) charges assessed for enforcement of Minimum Standards of Fitness for Human Habitation under the State Sanitation Code;
- i) charges assessed for removal of a "public health nuisance" defined by G.L. c. 111 sec. 125;

upon non-payment of any such charge by its due date and upon request to the Town Treasurer by the municipal board or officer empowered to issue the license, permit, or certificate or to render the service or to perform the work for which the charge is assessed.



Town of Arlington, Massachusetts

ARTICLE 9

Warrant Article Title:

BYLAW AMENDMENT/FINANCIAL INFORMATION

Summary:

To see if the Town will vote to amend the Town Bylaws relative to financial information in real estate tax bills, including but not limited to eliminating the provisions of Title I, Article 17 ("Financial Information"); or take any action related thereto.

Requested by:

Inserted at the request of the Town Treasurer

Voting:

Board of Selectmen Voted: That the Town Bylaws be and hereby are amended by (a) deleting the text of Article 17, ("Financial Information") of Title I; and (b) replacing it with the Word "DELETED."



Town of Arlington, Massachusetts

ARTICLE 10

Warrant Article Title:

BYLAW AMENDMENT/ANIMAL CONTROL REGULATIONS

Summary:

To see if the Town will vote to amend the Town Bylaws to comport with recent changes in state law adopted through Chapter 248 of the Acts of 2016 ("An Act Preventing Animal Suffering and Death"), including but not limited to changes concerning the manner in which dogs may be confined, tethered, and treated; the manner of enforcement and penalties for violation of the Town's Animal Control Bylaws; and the time frame and terms of license applications; or take any action related thereto.

Requested by:

Inserted at the request of the Town Clerk and the Town Manager

Voting:

Board of Selectmen Voted: That Title VIII of the Town Bylaws ("Public Health and Safety") Article 2: Canine Control be and hereby is amended in Sections 1.B and 4.F, as follows:

Chaining or Tethering Dogs and Humane Conditions

1. No person owning or keeping a dog shall chain or tether a dog to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than 24 consecutive hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper. A tethering so employed shall not allow the dog to leave the owner's, guardian's or keeper's property. The tether shall be designed for dogs and no logging chains or other lines or devices not designed for tethering dogs shall be used. No chain or tether shall weigh more than 1/8 of the dog's body weight. Nothing in this section shall be construed to prohibit a person from walking a dog on a hand-held leash. No dog under the age of 6 months shall be tethered outside for any length of time.

2. A person owning or keeping a dog may confine such dog outside, subject to the restrictions in this section, through the use of any of the following methods:

- a. inside a pen or secure enclosure, if the following conditions are met:
 - i. the pen or secure enclosure shall have adequate space for exercise with a dimension of at least 100 square feet; provided, however, that commercial dog kennels with pens intended for the temporary boarding of dogs shall be exempt from this requirement;
 - ii. the pen or secure enclosure is constructed with chain link or other similar material as determined by the Building Inspector, with all 4 sides enclosed; and
 - iii. the minimum height of the fence shall be adequate to successfully confine the dog;

b. a fully fenced, electronically fenced or otherwise securely enclosed yard, wherein a dog has the ability to run but is unable to leave the enclosed yard; or

c. a trolley system or a tether attached to a pulley in a cable run, if the following conditions are met:

- i. only 1 dog shall be tethered to each cable run;
- ii. the tether shall be attached to a properly fitting collar or harness worn by the dog, with enough room between the collar and the dog's throat through which 2 adult fingers may fit; provided, however, that a choke collar and a pinch collar shall not be used to tether a dog to a cable run;

iii. there shall be a swivel on at least 1 end of the tether to minimize tangling of the tether;

iv. the tether and cable run must each be at least 10 feet in length. The cable must be mounted at least 4 feet but not more than 7 feet above ground level; and

v. the length of the tether from the cable run to the dog's collar or harness shall allow continuous access to clean water and appropriate shelter at all times as described herein; provided, however, that a trolley system or tether shall be of appropriate configuration to confine the dog to the owner's, guardian's or keeper's property, to prevent the trolley system or tether from extending over an object to an edge that could result in injury to or strangulation of the dog and to prevent the trolley system or tether from becoming tangled with other object or animals.

3 . A person owning or keeping a dog confined outside in accordance with this section shall provide the dog with access to clean water and appropriate dog shelter. The dog shelter shall allow the dog to remain dry and protected from the elements and shall be fully enclosed on at least 3 sides, roofed and have a solid floor. The entrance to the shelter shall be flexible to allow the dog's entry and exit, and sturdy enough to block entry of weather elements. The shelter shall contain clean bedding and shall be small enough to retain the dog's body heat and large enough to allow the dog to stand, lie down and turn comfortably. The enclosure shall be structurally sound and in good repair. Suitable drainage shall be provided so that water, ice or waste is not standing in or around the shelter.

4. No person owning or keeping a dog shall leave a dog chained or tethered outside for longer than ~~24 consecutive hours~~ 5 hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper.

5. Exceptions to the above restrictions on outdoor confinement shall be made for dogs actively engaged in conduct directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products, if the restraint is reasonably necessary for the safety of the dog.

6 . No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or tethering at any time. For the purposes of this subsection, "cruel conditions and inhumane chaining or tethering" shall include, but not be limited to, the following conditions:

a . filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;

b . taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; and

c. subjecting a dog to dangerous conditions, including attacks by other animals.;

d . ~~leaving a dog outside when a weather advisory, warning or watch is issued by a local, state or federal authority or when outside environmental conditions including, but not limited to, extreme heat cold, wind, rain, snow or hail pose and adverse risk to the health or safety of the dog, unless tether is for not more than 15 minutes; and~~

7. ~~No person shall confine an animal in a motor vehicle in a manner that could reasonably be expected to threaten the health of the animal due to exposure to extreme heat or cold.~~

a. ~~After making reasonable efforts to locate a motor vehicles owner, an animal control officer, law enforcement officer or fire fighter may enter a motor vehicle by any reasonable means to protect the health and safety of an animal. Such personnel shall leave written notice is a secure and conspicuous location on or in the motor vehicle bearing the officer's or fire fighter's name and title and the address of the location where the animal may be retrieved. The owner may retrieve the animal only after payment of all charges that have accrued for the maintenance, care, medical treatment and impoundment of the animal.~~

b. ~~An animal control officer, law enforcement officer or fire fighter who removes or otherwise retrieves an animal from a motor vehicle under subsection (a), and the Town shall be immune from criminal or civil liability that might otherwise result from removal.~~

8. A person who violates this sections 1 through 6 above shall, for a first offense, be issued a written warning or punished by a fine \$50, for a second offense, be punished by a fine of \$100~~200~~ and for a third or subsequent offense, be punished by a fine of \$300~~500~~, and be subject to impoundment of

the dog in a local shelter at the owner's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

A person who violates section "7" above shall, for the first offense be punished by a fine of \$150, for a second offense, be punished by a fine of \$300, and for a third and each subsequent offense, by a fine of \$500, and may be subject to prosecution under G.L. c. 272 section 77.
and;

F. Fees

2. Failure to comply; penalties.

a . Penalty for failure to comply with licensing requirements. Failure to comply with this section shall be punishable by a fine of \$50.

b . Additional late fees. Failure to comply with this section within the first Thursday following 45 business days of the date that the licensing or re-licensing obligation arises shall be punishable by a fine of \$50 and failure to comply with this section within 90 days of the date that the licensing or re-licensing obligation arises shall be punishable by an additional fine of \$50. An additional \$50 fine shall be applied where owners fail to register a dog for an entire calendar year, due upon registration the following year. These late fees shall be in addition to any other applicable penalty provided for in this Bylaw.



Town of Arlington, Massachusetts

ARTICLE 11

Warrant Article Title:

BYLAW AMENDMENT/VACANT STORE FRONT REGISTRY

Summary:

To see if the Town will vote to amend Title V, Article 17 of the Town Bylaws ("Registration and Maintenance of Vacant Commercial and Industrial Buildings") to extend the period of time a property may not be used or occupied before being considered "vacant," adjust the timing and manner of collecting annual registration fees, and adjust the timing, criteria, and manner of applying for and receiving waivers; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager

Voting:

Board of Selectmen Voted: That Title V, Article 17 be and hereby is amended as follows:

First, that Section 2. (Definitions) is amended to change the definition of "Vacant Building" subpart 'A' by striking the word "twenty-one" (and number "21") and replacing it with the word "ninety" (and number "90") so as to read:

"Vacant Building" - Any unoccupied non residential commercial or industrial real property which:

A. Is not legally occupied, is abandoned, or is not used for a period of at least ~~twenty-one~~^{ninety} ninety (2190) consecutive days or longer by occupants having custody or legal right of entry to such property;

and;

Second, that Section 3.B (Registration) is amended to strike the number "21" and replace it with the number "90" so as to read:

B. The Planning Director and the Building Inspector may jointly exempt a property owner from the provisions of this bylaw upon the presentation of evidence, in such form as may be convincing to them, that the failure to use or occupy a building for a period in excess of ~~21~~⁹⁰ days does not violate the purpose or intent of this bylaw.

and;

Third, that Section 4 (Annual Registration Fee, Failure to Pay, Waiver) be amended to make annual registration fees due at the time of registration (and annually thereafter) by deleting and inserting language so as to read as follows:

Section 4. Annual Registration Fee, Failure to Pay, Waiver.

A. ~~On or before October 15 of each calendar year, the Town shall send a billing statement, setting forth the annual registration fee, to the owner of the vacant property. The annual registration fee is due at the time of registration of the vacant property. The property owner will be invoiced on an annual basis until the property is leased or sold.~~ The annual registration fee shall be set by the Board of Selectmen pursuant to M.G.L. c. 40, § 22F.

B. ~~On or before November 15 of each calendar year, the owner of any vacant property shall pay to the Town an~~ The annual registration fee to covers the administrative cost of monitoring and ensuring the security and proper maintenance of such building, as identified in said billing statement. Failure to pay the annual registration fee shall be a violation of this bylaw, and the full fee shall be deemed an assessment resulting from a violation of this bylaw. Such fee, and fines issued for violations of this bylaw, shall constitute a "municipal

charges lien" on the property, to be collected in accordance with MGL c. 40, § 58.

C. Owners may apply for a waiver of the annual registration fee ~~on or before October 1 of each calendar year, at the time of registration of a vacant property~~, requesting waiver of some, or the entire fee on grounds of demonstrable financial hardship, or by agreeing in writing to display public art as defined herein for the term of a vacancy. Waivers for public art display will be granted only as sufficient public art is available, appropriate to the location for display, and the Town, artist, owner agree to terms of exhibition as set forth by the Planning Department. Waivers requested on the basis of financial hardship are subject to a 30-day review period. If a waiver based on financial hardship is granted it will be reevaluated on a quarterly basis until property is leased or sold. If a waiver of the registration fee based on financial hardship is denied, the registration fee is due within 30 days of the decision.

Board of Selectmen Supplemental Comment:

In subpart "C" on page 10 of the Report of the Board of Selectmen, there is one administrative change to clarify that annual registration fees may be sought each year, not only upon receipt of the initial registration fee, to read as follows:

Owners may apply for a waiver of the annual registration fee ~~on or before October 1 of each calendar year, at the time of registration of a vacant property and upon receipt of annual registration fee invoices each year thereafter~~, requesting waiver of some, or the entire fee on grounds of demonstrable financial hardship, or by agreeing in writing to display public art as defined herein for the term of a vacancy. Waivers for public art display will be granted only as sufficient public art is available, appropriate to the location for display, and the Town, artist, owner agree to terms of exhibition as set forth by the Planning Department. Waivers requested on the basis of financial hardship are subject to a 30-day review period. If a waiver based on financial hardship is granted it will be reevaluated on a quarterly basis until property is leased or sold. If a waiver of the registration fee based on financial hardship is denied, the registration fee is due within 30 days of the decision.



Town of Arlington, Massachusetts

ARTICLE 12

Warrant Article Title:

BYLAW AMENDMENT/BETTERMENT BYLAW REVISION

Summary:

To see if the Town will vote to Amend Title III Article 3 of the Town Bylaws: Repairs to Private Ways to revise the criteria, process, and other material terms for the approval and administration of temporary repairs to private ways, including revising the definition of abutters and the number or percentage of abutters required for a betterment petition, providing for limited Town repairs at the Town's sole discretion for the sole purpose of ensuring safe passage of emergency vehicles without incurring liability for same; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager

Voting:

Board of Selectmen Voted: That Title III of the Town Bylaws ("Public and Private Ways") Article 3: Repairs to Private Ways be and hereby is amended to add, strike, and reformat the bylaw in the interests of clarifying the purpose and process of repairs, including betterments as follows:

Article 3: Repairs To Private Ways

Section 1. Classification

The Town Engineer and the Director of Public Works upon request of the Board of Selectmen acting in its capacity as the Board of Public Works shall recommend the classification of private ways in the Town according to the state of their construction and repair. The Board may then adopt such classifications with any modifications it may deem appropriate.

Section 2. Responsibility, Definition and Authorization

A. The private property owners abutting private ways are responsible for the maintenance of such ways, which must be maintained so that there are no defects to impede the safe passage of emergency vehicles. This bylaw provides a means by which the Town may assist in the maintenance of such ways, primarily by providing a mechanism for private way abutters to fund repairs known as a "betterment."

B. The Board may vote to direct the Town Manager to make temporary repairs to private ways at the request of the Director of Public Works as provided below. Temporary repairs shall be limited to the filling of potholes and temporary patching.

C. The Board may authorize a temporary or extensive repairs to private ways by abutter petition for a betterment. Extensive repairs shall include, but not be limited to, skimcoating, armor coating, drainage work, and grading of dirt/gravel roadways, providing, however, in the case of said For all extensive repairs grading, the petitioners agree to enter into a contract with a private contractor or the Town to repair and pave the roadway forthwith. Drainage shall not be included.

Section 3. Criteria

A. Abutter Criteria

The Board shall in making its determination as to the advisability of making temporary or extensive repairs by abutter petition, take into consideration the following factors:

1. The accessibility of the properties on the private ways to emergency vehicles such as police, fire and rescue.
2. The volume of traffic that utilizes the private way i.e. dead end as opposed to feeder or connecting streets.
3. The percentage of abutters on the particular private way petitioning the Board for the repairs.
4. The number of years that the way shall have been open to public use.
5. Such other considerations that the Board deems appropriate.

B. Town Criteria

The Board may authorize temporary repairs at the request of the Town whenever the Director of Public Works so advises the Board that repairs are required to abate an immediate hazard caused by a defect necessary for the safe passage of public safety vehicles.

Section 4. Petition

The Board of Selectmen shall consider any private way or portion thereof for temporary or extensive repairs after having been petitioned to do so by at least two-thirds of the total number of abutting property owners on the Private Way who directly abut the portion to be considered for temporary or extensive repairs. The Town shall only be considered a abutter for the purposes of this section, and assessment of costs in Section “6,” to the extent a private way is substantially used by Town staff or the public for the specific purpose of utilizing an abutting Town parcel.

The Board may after careful consideration, elect to do the entire portion which was petitioned for, or a lesser portion, provided at least two-thirds of the abutting property owners on the lesser portion to be done are in favor of such action. The Board shall upon receipt of a petition with at least two-thirds of the abutters' signatures affixed thereto shall hold a public hearing on the advisability of ordering the repairs and the kind and extent thereof. All abutters shall be given written notice of the hearing not less than seven (7) days prior thereto.

Section 5. Alternate Petition

Notwithstanding the provisions of Section 4 above, the Board may also consider a number of private ways for repair as a whole project when these private ways are ways where a majority of abutters are members of an association of abutters whose major purpose has been the maintenance and repair of those ways upon which these members' properties abut. The Board may only consider these private ways to be repaired as a whole project when having been petitioned by two-thirds of the total number of abutters who abut all of the ways represented by the association. The Board upon receipt of such a petition shall hold a public hearing on the advisability of ordering the repairs and the kind and extent thereof. All of the abutters on all of the ways represented shall be given written notice of the hearing not less than seven days prior thereto.

Section 6. Assessment of Costs

The costs of all labor and materials and processing shall be assessed equally to all abutters on the private way, or portion thereof (except with respect to Town property as set forth in Section 4), or if the Board votes to order any repairs pursuant to a petition filed under Section 5 all the abutters on all the private ways to be repaired without regard to linear frontage.

A one-third deposit of the total estimated cost of the completion of the repair project shall be required before any work can be commenced. All remaining costs shall be apportioned, assessed and collected on a per-property basis pursuant to the procedures provided in Chapter 80 of the General Laws, the Betterment Act, including the placing of liens on the affected property and the collection of apportioned costs by means of property tax collection.

Any and all such deposits shall be deducted from the equalized share of the property owners actually paying.

Section 7. Liability

There shall be a limitation of liability on the Town of Five Hundred (\$500.00) Dollars for any damages arising from any negligent repair of the private way by abutter petition which shall include damage from surface water run-off. No repair shall be commenced until all the petitioners have signed an agreement with the Town holding the Town harmless from any additional damages arising from any negligent repair and providing evidence of insurance to the satisfaction of the Town. However, nothing in this paragraph shall excuse the Town from damages to property caused by the Town or agents thereof, during the repair process.

Temporary repairs made at the request of the Director of Public Works necessary to abate an immediate hazard caused by a defect shall not be considered as maintenance of the private way, nor shall the way be considered a public way. The Town shall not be liable for any damage incurred by the defect, subsequent repair or failure to make repairs to private ways.



Town of Arlington, Massachusetts

ARTICLE 13

Warrant Article Title:

BYLAW AMENDMENT/ARLINGTON COMMISSION ON ARTS AND CULTURE

Summary:

To see if the Town will vote to amend Title II, Article 8 of the Town Bylaws to change the name of the Arlington Commission on Arts and Culture, alter its membership and composition, and expand and/or alter its duties and responsibilities to include, but not limited to the following: public art, cultural district management, and seeking and distributing arts-related grants; or take any action related thereto.

Requested by:

Inserted at the request of the Arlington Commission on Arts and Culture

Voting:

Board of Selectmen Voted: That Title II, Article 8 of the Town bylaws is hereby amended by striking the bylaw in its entirety and replacing it with the following:

Section 1. Establishment and Purpose of the Arlington Commission for Arts and Culture

A. The body previously known as the Arlington Commission on Arts and Culture shall hereafter be known as "the Arlington Commission for Arts for Culture" and shall incorporate into its mission, duties and responsibilities, the duties and responsibilities of the Arlington Public Arts Committee of Vision 2020, the Arlington Cultural Council, and the Cultural District Managing Partnership, all of which are consolidated under one public body as outlined herein.

B. The Commission shall promote and develop arts and culture programs, events, and resources, in order to create a sustainable and vibrant arts scene that engages and attracts artists, residents, businesses and visitors, as more specifically enumerated in Section "5" herein. The Commission shall be constituted of a "Core Committee" which shall serve as the coordinating and policy making body of the Commission, and up to five (5) action committees, which shall collaborate with the Core Committee to meet Commission's duties and responsibilities. The Core Committee may also establish or disband action committees consistent with Section 3 of this bylaw, as well as any necessary ad hoc committees or advisory groups as needed under the umbrella of the Commission's role and responsibilities.

Section 2. Core Committee Membership, Quorum, Administration& Organization

A. The Core Committee shall consist of up to 13 voting members appointed pursuant to subsection (1) below and liaison from the Dept. of Planning and Community Development. A quorum shall consist of a majority of the current voting Core Committee Members, and all actions shall be made pursuant to a majority vote of members in attendance. The Committee shall organize for the conduct of its affairs and shall elect its own officers.

1. Core Committee Appointments and Membership

- a. Core Committee members shall be sourced from, or appointed by the following:
 - i. One (1) at-large member appointed by the Arlington School Committee for an initial three-year term;
 - ii. One (1) member of the Cultural District Managing Partnership or their designee;
 - iii. One member of the Grants Committee set forth in section 3 below;
 - iv. One member of up to four (4) action committees set forth in section 3 below;
 - v. Three (3) at-large members recommended by the Town Manager and appointed by the Board of Selectmen, one of which shall serve an initial one-year term, one to serve an initial two-year term, and one of which to serve an initial three-year term;
 - vi. One (1) representative of the Town of Arlington business community for an initial one-year term appointed by the Town Manager;
 - vii. One (1) representative of the Town of Arlington's non-profit arts community for an initial two-year term appointed by the Town Manager;
 - viii. One (1) representative of the local community of working artists for an initial three-year term appointed by the Town Manager;
 - ix. The Director of Planning and Community Development, or their designee shall serve as a Department liaison to the Core Committee.
- b. All appointed Core Committee members shall be eligible for reappointment for a three-year term.
- c. Members may be removed by the appointing authority upon request of a majority of the Commission for three or more unexcused absences from Commission meetings in any calendar year.
- d. A vacancy of an appointed Core Committee seat shall be filled by the Board of Selectmen, School Committee, or Manager consistent with the foregoing.

Section 3. Grants Committee, Other Action Committees & Ad Hoc Committees

A. Grants Committee.

The Arlington Cultural Council shall hereafter operate as the Grants Committee of the Arlington Commission for Arts and Culture.

- 1. The Grants Committee shall identify arts and culture grant opportunities for the Town and its communities, apply for such grants, and where appropriate, distribute such funds.
- 2. The Grants Committee shall also serve as the Local Cultural Council for the purposes of G.L. c. 10 § 58.
- 3. The Grants Committee shall be organized, appointed, and administered consistent with the requirements of c. 10 § 58.

4. All members of the Arlington Cultural Council serving at the time of passage of this bylaw shall continue the remainder of their appointed terms.

B. Action Committees

The Core Committee may establish and/or disband up to four (4) additional action committees in the areas of operations listed below to be composed and organized as directed by the Core Committee, including the number of members and such members' terms of service:

1. Public Art
2. Programs and Festivals
3. Marketing and Evaluation
4. Resource Development

C. Core Committee Representation

As set forth in section 2, one member of the Grants Committee and one member of each other active action committee shall serve on the Core Committee.

D. The Core Committee may also establish or disband any necessary ad hoc committees and advisory groups as needed, but such groups shall not be represented on the Core Committee.

Section 5. Duties and Responsibilities

The Arlington Commission for Arts and Culture shall endeavor to:

- A. Advocate to promote greater awareness of, and support for, the many cultural opportunities in Arlington;
- B. Advise the town and its commissions, committees and boards with respect to all matters of a cultural or artistic nature;
- C. Make recommendations to the appropriate authorities on the use of public areas, building and meeting spaces for cultural or artistic performances or exhibits, and recommend guidelines for the conduct of such events;
- D. Implement and update the Arts and Culture Action Plan for the Town and annually report on its progress;
- E. Manage the Arlington Cultural District, a hub for arts, culture, dining and entertainment spanning a walkable stretch along Massachusetts Avenue from East Arlington's Milton Street to Jason Street in Arlington Center;
- F. Accept gifts, contributions and bequests of funds from individuals, foundations and from federal, state or other governmental bodies for the purpose of furthering the Commission's purposes;
- G. Distribute funding from the Massachusetts Cultural Council, as well as other arts and culture grants;
- H. Recommend policies to the appropriate authorities for the collection, preservations and care of public or Town owned art work;
- I. Preserve and promote the cultural and artistic resources of the Town; curate the Town's public art;
- J. Work toward establishing Arlington as a significant cultural center;
- K. Promote cultural education for all citizens regardless of age;
- L. Serve as a vocal, strong and visible advocate for the arts throughout the Town, its schools and its other educational entities;
- M. Promote the arts as a viable vocation as well as avocation and encourage the appreciation and understanding of the arts as a means of improving the quality of all endeavors;

- N. Recognize and honor Arlington citizens for outstanding service to the Town in the area of cultural affairs;
- O. Serve as the umbrella organization for Town coordinated arts and culture efforts; and
- P. Take all actions which in its judgment will further the purposes for which it was established consistent with the above.

Section 6. Department Coordination, Staff Position, and Office

The Commission's activities shall be generally coordinated with staff support provided by the Department of Planning and Community Development. The Commission may work with the Department to define specific duties and solicit a person or persons to oversee arts and culture planning activities. Staff or consultant support may be paid by appropriation or from any funds received through grants or gifts to the Commission in compliance with Local Cultural Council regulations. If no such funds are available, then the appointment thereto may be made on a volunteer basis. The Town Manager shall appoint staff after considering the recommendation of the Commission and Department.

Board of Selectmen Supplemental Comment:

Subsection "A," on page 14 of the Report of the Board of Selectmen should be edited to read "Arlington Commission for Arts *and* Culture" as follows:

- A. The body previously known as the Arlington Commission on Arts and Culture shall hereafter be known as "the Arlington Commission for Arts *for and* Culture" and shall incorporate into its mission, duties and responsibilities, the duties and responsibilities of the Arlington Public Arts Committee of Vision 2020, the Arlington Cultural Council, and the Cultural District Managing Partnership, all of which are consolidated under one public body as outlined herein.**



Town of Arlington, Massachusetts

ARTICLE 14

Warrant Article Title:

BYLAW AMENDMENT/TREE PRESERVATION AND PROTECTION

Summary:

To see if the Town will vote to amend the Town Bylaws, Title V Regulations Upon the Use of Private Property, Article 16: Tree Protection and Preservation, Section 4, Procedures and Requirements for the Preservation of Trees, to increase the fees for tree removal or to authorize the Board of Selectmen to set the fees for tree removal, in the interests of reflecting the true cost of tree removal; or take any action related thereto.

Requested by:

Inserted at the request of the Tree Committee

Voting:

Board of Selectmen Voted: That Title V, Article 16 (Tree Protection and Preservation), Section 4, Procedures and Requirements for Preservation of Trees, be and hereby is amended by striking the amount "\$500" in paragraph "C;" and inserting the following after the words "Tree Fund," and before the words "prior to commencement," "in the amount set by a mitigation schedule approved by the Select Board assigning a value per inch of DBH of Protected Tree(s) to reflect the cost of planting and caring for new public trees"; so as to read as follows:

Section 4. Procedures and Requirements for the Preservation of Trees

A. Removal of Protected Trees on applicable sites shall be prohibited unless such removal is authorized by a written approval of the Tree Plan and commencement of work, in accordance with this Bylaw.

B. In all instances of construction or demolition as defined and applicable herein, the owner of the property shall submit a Tree Plan accompanied by a fee of \$50, to the Tree Warden prior to or concurrent with an application for a building or demolition permit. Additionally, if any Protected Trees were removed during the 12 months preceding the application for a building or demolition permit, such trees shall be accounted for on the Tree Plan to the best of the owner's ability, and shall be mitigated pursuant to paragraph 4.C

C. For each Protected Tree removed, there shall be either (1) a replacement tree planted on the property no later than 180 days after the Certificate of Occupancy is issued, of a minimum caliper of two and a half (2.5) inches and of a species native to the area and expected to reach a height of 50 feet or more at maturity; or (2) a \$500 payment made to the Tree Fund prior to commencement," "in the amount set by a mitigation schedule approved by the Select Board assigning a value per inch of DBH of Protected Tree(s) to reflect the cost of planting and caring for new public trees, prior to commencement of work on the property, which the Town shall use to plant replacement trees in the vicinity of the tree removal or in other locations in the discretion of the Tree Warden.

D. If the Tree Plan is consistent with the requirements of this Bylaw, the Tree Warden shall so certify in writing approving the Tree Plan and commencement of work. Said certification shall occur within 10 business days. If the Tree Plan as submitted does not satisfy the requirements of this By-law and associated rules and regulations, the Tree Warden shall so notify the applicant with recommendations to achieve compliance. The Tree Warden shall be permitted access to the site during normal business

hours to verify and ensure compliance with the approved Tree Plan.



Town of Arlington, Massachusetts

ARTICLE 15

Warrant Article Title:

BYLAW AMENDMENT/NOISE ABATEMENT

Summary:

To see if the Town will vote to amend Title V, Article 12 of the Town Bylaws to regulate the permissible hours and volume of noise generated by parties and events on residential private property, by reducing the permissible hours of operation and/or decibel levels of loudspeakers and sound amplifying devices used for entertainment, requiring neighbor notifications for parties on residential private property in which noise amplification will be used, and providing for exemptions for certain well known Town-wide events and/or celebrations periods such as "Porch Fest"; or take any action related thereto.

Requested by:

Inserted at the request of Meredith DiMola and ten registered voters

Voting:

Board of Selectmen Voted: That no action be taken under Article 15.



Town of Arlington, Massachusetts

ARTICLE 16

Warrant Article Title:

BYLAW AMENDMENT/TIME OF TOWN MEETING SESSIONS

Summary:

To see if the Town will vote to amend Title I, Section 1, to change the time of Town Meeting from 8:00 p.m. to 7:00 p.m.; or take any action related thereto.

Requested by:

Inserted at the request of Bill Hayner and ten registered voters

Voting:

Board of Selectmen Voted: That no action be taken under Article 16.



Town of Arlington, Massachusetts

ARTICLE 17

Warrant Article Title:

BYLAW AMENDMENT/DEMOLITION OF HISTORIC STRUCTURES

Summary:

To see if the Town will vote to amend Title VI, Article 6 of the Town Bylaws ("Historically or Architecturally Significant Buildings") to amend the definition of "Significant Building" to include any building more than 50 years of age at the time of inquiry, or any building built on or before January 1, 1968; or take any action related thereto.

Requested by:

Inserted at the request of Leonard Kardon and ten registered voters

Voting:

Board of Selectmen Voted: That no action be taken under Article 17.



Town of Arlington, Massachusetts

ARTICLE 18

Warrant Article Title:

HOME RULE LEGISLATION/APPOINTMENT OF TOWN COMPTROLLER

Summary:

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation implementing the recommendations of the 2012 Massachusetts Department of Revenue "Town and School Finance Analysis" report to make the Comptroller an appointment of the Town Manager; or take any action related thereto.

Requested by:

Inserted at the request of the Town Treasurer

Voting:

Board of Selectmen Voted: That the Town does hereby request and authorize the Board of Selectmen to file Home Rule Legislation to provide substantially as follows:

"AN ACT AMENDING THE TOWN MANAGER ACT OF ARLINGTON RELATIVE TO THE APPOINTMENT AND MANAGEMENT OF THE TOWN COMPTROLLER"

Section 1. Chapter 503 of the Acts of 1952 (The Town Manager Act of Arlington) as subsequently amended, is hereby amended as follows:

First, by amending Section "4" Appointive Powers of Selectmen so as to strike the words and punctuation the "the town accountant," so as to read as follows (strike through text indicating words and punctuation to be deleted):

"Section 4. Appointive Powers of Selectmen

The selectmen shall appoint and may remove the town accountant election officers, the boards of appeal and the registrars of voters, except the Town Clerk as a registrar.

Second, by amending Section 15(a) to strike the words and punctuation "Comptroller and Coordinator of Data Processing," so as to read as follows:

"Section 15. Powers and Duties of Manager.

In addition to the specific powers and duties provided in this act the Town Manager shall have the general powers and duties enumerated in this section:

(a) The Town Manager shall supervise and direct the administration of all departments, commissions, boards and offices, except the Board of Selectmen, the School Committee, Moderator, Town Clerk, Town Treasurer and Collector, ~~Comptroller and Coordinator of Data Processing~~, Board of Assessors, Registrars of Voters, Election Officers, Boards of Appeal, the Finance Committee, the Capital Budget Committee and the Personnel Review and Appeals Board.

While the town manager shall not supervise the board of assessors as an elected body,

the town manager shall supervise and direct the administration of the assessors' office and appoint the director of assessments in accordance with subsection (c). The director of assessments and all other assessors' office personnel, except for the board of assessors, employed or in office when this act takes effect shall continue in their respective positions subject to chapter 31 or 150E of the General Laws, or both such chapters, if applicable, but otherwise subject to removal by the town manager as provided in this section.

Nothing in this section shall otherwise abridge the authorities or responsibilities of the board of assessors as set forth in chapter 41 of the General Laws or any other general law.

Third, by amending Section 15(c) as follows to insert a second paragraph so as to read as follows (underscored text indicated new language):

(c) Subject to the provisions of chapter thirty-one of the General Laws where applicable, and except as otherwise provided by this act, the Town Manager shall appoint upon merit and fitness alone, and may transfer and remove all officers and employees of the town, including maintenance employees of the school department and school custodians, but excluding other employees of the school department. Town officers and full-time employees not subject to said chapter thirty-one shall not be removed by him except on ten working days' notice in writing to said officer or employee, setting forth the cause of such removal.

The town manager shall also appoint upon merit and fitness alone, the Town's Comptroller (also vested with the authorities of a "Town Accountant") subject to the approval of the Selectmen. Appointment of the Comptroller shall become effective upon the approval of the Selectmen. If the Selectmen fail to act by approving, rejecting, or requesting additional, reasonable time to consider a candidate however, appointment shall become effective on the thirtieth day following the day on which notice of the proposed appointment is filed with the Board. For the purposes of this section, notice of appointment shall be considered filed with the board when such notice is filed at an open meeting of the Selectmen.

The Comptroller may be removed by the town manager subject to the approval of the Selectmen. Removal of the Comptroller shall become effective upon approval of the Selectmen. If the Selectmen shall fail to act, by approving, rejecting, or requesting additional, reasonable time to consider a termination however, removals made by the town manager shall become effective on the fifteenth day following the day on which notice of the proposed removal is filed with the Selectmen. For the purposes of this section, notice of removal shall be considered filed with the Board when such notice is filed at an open meeting of the Selectmen. Nothing in this paragraph shall supersede or abridge the Comptroller's employment rights afforded by state law.

Notwithstanding the foregoing section (c), the Comptroller shall be authorized to report directly to the Chairman of the Board of Selectmen, or any Member of the Board, on any matter in the Town at any time, without the necessity of prior approval from the Town manager or any other official.

Section 2. This Act shall take effect upon its passage."

The Finance Committee supports the favorable action recommendation of the Board of Selectmen (11-3).



Town of Arlington, Massachusetts

ARTICLE 19

Warrant Article Title:

HOME RULE LEGISLATION/MUNICIPAL FINANCE DEPARTMENT

Summary:

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation that would allow the creation of a consolidated department of municipal finance; or take any action related thereto.

Requested by:

Inserted at the request of the Town Treasurer

Voting:

Board of Selectmen Voted: That the Town does hereby request and authorize the Board of Selectmen to file Home Rule Legislation to provide substantially as follows:

“AN ACT AMENDING THE TOWN MANAGER ACT OF ARLINGTON TO ESTABLISH A TOWN FINANCE DEPARTMENT”

Section 1. Chapter 503 of the Acts of 1952 (The Town Manager Act of Arlington) as subsequently amended, is hereby amended as follows:

First, by inserting after Section “28” a new Section “29” “Finance Department” to read as follows:

SECTION 29. Finance Department.

There shall be established, by the Board of Selectmen, a Finance Department as herein provided. The Town Manager shall appoint a suitably qualified person to the position of Finance Director. The Finance Director shall be eligible to also hold the position of Comptroller, Treasurer and Collector, Deputy Town Manager or Assistant Town Manager. The Finance Director shall be sworn to the faithful performance of her/his duties by the Town Clerk or by a Justice of the Peace. The Town Manager shall establish such divisions and subordinate offices within the Finance Department as s/he deems necessary and shall prescribe the powers, rights, duties and liabilities of the same.

Second, by renumbering and renaming each subsequent section as follows:

- Rename existing SECTION 29 as SECTION 30;**
- Rename existing SECTION 30 as SECTION 31;**
- Rename existing SECTION 31 as SECTION 32;**
- Rename existing SECTION 32 as SECTION 33;**
- Rename existing SECTION 33 as SECTION 34;**
- Rename existing SECTION 34 as SECTION 35;**
- Rename existing SECTION 35 as SECTION 36**
- Rename existing SECTION 36 as SECTION 37;**
- Rename existing SECTION 37 as SECTION 38;**
- Rename existing SECTION 38 as SECTION 39;**
- Rename existing SECTION 39 as SECTION 40;**
- Rename existing SECTION 40 as SECTION 41;**
- Rename existing SECTION 41 as SECTION 42;**
- Rename existing SECTION 42 as SECTION 43;**

Rename existing SECTION 43 as SECTION 44;
Rename existing SECTION 44 as SECTION 45;
Rename existing SECTION 45 as SECTION 46;
Rename existing SECTION 46 as SECTION 47;
Rename existing SECTION 47 as SECTION 48;
Rename existing SECTION 48 as SECTION 49; and
Rename existing SECTION 49 as SECTION 50;

Section 3. This Act shall take effect upon its passage."

The Finance Committee supports the favorable action recommendation of the Board of Selectmen.



Town of Arlington, Massachusetts

ARTICLE 20

Warrant Article Title:

HOME RULE LEGISLATION/BYLAW AMENDMENT/CHANGE THE BOARD OF SELECTMEN TO SELECT BOARD

Summary:

To see if the Town will vote to authorize and request the Board of Selectmen to file Home Rule Legislation to amend the Town Manager Act, and further to amend the Town Bylaws to change the name of the Board of Selectmen to the Select Board in all relevant provisions and variants of presentation in the Act and the Bylaws; or take any action related thereto.

Requested by:

Inserted at the request of Clarissa Rowe and ten registered voters

Voting:

Board of Selectmen Voted: That the Town hereby amends the Town's General Bylaws as follows:

First, that the entirety of the Town Bylaws be and hereby are amended to substitute the term "Select Board" for: (a) for "Board of Selectmen" (and any abbreviated variant thereof), and (b) for "Selectmen" in contexts in which that term refers to the Select Board as a whole, acting as a board;

Second, that the entirety of the Town Bylaws be and hereby are amended Substitute (a) "Select Board member" for "Selectman", and (b) "Select Board members" for "Selectmen" in contexts in which that term refers to one or more (or all) Selectmen individually but not to the entire Select Board acting as a Board.

Third, that Title I, Article 2, Section 1, be and hereby is amended to add a clause noting that that the Select Board is the body historically termed the "Board of Selectmen" and holds all of the powers and duties associated therewith, so as to read as follows:

Section 1. Duty The SelectmenSelect Board shall have the general direction and management of the property and affairs of the Town in all matters not otherwise provided for, so far as permitted by law.

The Select Board is the entity historically known as the "Board of Selectmen," and possesses all the duties, authorities, and legal rights and responsibilities of the Town of Arlington's "Board of Selectmen."

Fourth, that Title I, Article 2, be amended to provide for new section 6, to provide that an individual member of the Select Board may be referred to by office in the following manners:

Section 6. Office Title

Members of the Select Board may be addressed as "Select Board Member," or "Board Member," "Selectwoman," or "Selectman."

IT IS FURTHER VOTED:That the Town does hereby request and authorize the Board of Selectmen to file Home Rule Legislation to provide substantially as follows:

“AN ACT AMENDING THE TOWN MANAGER ACT OF ARLINGTON TO RENAME THE BOARD OF SELECTMEN, ‘THE SELECT BOARD.’”

Section 1. Chapter 503 of the Acts of 1952 (The Town Manager Act of Arlington) as subsequently amended, is hereby amended in all sections and subparts to substitute the term “Select Board” for: (a) for “Board of Selectmen” (and any abbreviated variant thereof), and (b) for “Selectmen” in contexts in which that term refers to the Select Board as a whole, acting as a board; and further amended in its entirety to substitute (a) “Select Board member” for “Selectman”, and (b) “Select Board members” for “Selectmen” in contexts in which that term refers to one or more (or all) Selectmen individually but not to the entire Select Board acting as a Board.

Section 2. Said chapter 503 is further amended by appending the following clause to paragraph to the end of Section :

‘The Select Board and its members are the entity and elected offices historically known as the “Board of Selectmen,” and “Selectman” respectively, possessing all the duties, authorities, and legal rights and responsibilities of the latter.’

Section 3. This Act shall take effect upon its passage.”



Town of Arlington, Massachusetts

ARTICLE 21

Warrant Article Title:
VOTE/ VISION 2020

Summary:

To see if the Town will vote to further revise Article 41 of the Annual Town Meeting of 1992, which established the Vision 2020 Standing Committee, to amend the name of the committee to "Envision Arlington," provide a new statement of purpose, and revise the length of terms for Standing Committee Members; or take any action related thereto.

Requested by:

Inserted at the request of the Vision 2020 Standing Committee

Voting:

Board of Selectmen Voted: That the 1992 vote of Town Meeting (Article 41) as subsequently amended by the of the 2015 vote of Town Meeting, (Article 12) reorganizing is hereby replaced in its entirety with the following:

A. Vision 2020 Name Change

That the committee previously known as Vision 2020 Standing Committee will henceforth be known as Envision Arlington Standing Committee.

B. Envision Arlington Standing Committee Establishment and Purpose

That the Town hereby provides for the appointment of a committee and advisory board, to be called the Envision Arlington Standing Committee, which will create, implement, monitor, and review methods for open, town wide public participation in the Envision Arlington process. The Envision Arlington process is intended to be an ongoing process of discussion, action and review whereby all members of the community are invited to participate in a range of activities (including surveys, forums and online discussions) aimed at developing and refining how our community realizes the intentions of vision statements for Arlington (previously known as Town Goals under Vision 2020). The committee will create task groups or working groups, and support existing ones, consisting of residents, community groups, town personnel and other stakeholders. The committee will report to Town Meeting on the action items and evolving vision that will result from the Envision Arlington process.

C. Standing Committee Membership, Quorum, Administration, & Organization

The Standing Committee shall consist of nine (9) Voting Members including a Chairperson, and a ten (10) person non-voting Advisory Board. Voting members and the Advisory Board shall both be charged with fulfilling the mission of Envision Arlington. Only Voting Members shall have authority to make decisions and set policy of the Committee and otherwise bind the committee by a majority vote of a quorum. However, the Advisory Board shall have the right to be recognized at meetings and request topics and issues be placed before the Standing Committee on agendas. A quorum shall consist of a majority of Voting Members (5).

1. Appointment of Voting Members

a. Voting Members shall be comprised of:

- i. Two (2) Town of Arlington residents appointed by the Town Moderator for three year terms;
- ii. Two (2) Town of Arlington residents appointed by the Superintendent of Schools with approval of the School Committee for three year terms;
- iii. Two (2) persons appointed by the Town Manager with approval of the Board of Selectmen for three year terms;
- iv. Two (2) persons appointed by the Director of Planning and Community Development with approval of the Arlington Redevelopment Board for three year terms; and
- v. One (1) Chairperson, who shall be a resident nominated by a majority vote of the eight (8) above-listed Voting Members following recommendations from the Town Manager and School Committee Members, and approved by the Board of Selectmen. The Chairperson shall serve an initial three-year term, with all subsequent terms for three years.

b. All Voting Members shall be eligible for reappointment.

c. At all times at least one of the four collective appointments between the Town Manager and the Director of Planning shall be a current Town employee. All Town Manager and Director of Planning appointees who are not Town employees must be Town residents.

d. A vacancy of the Committee shall be filled by the relevant appointing or designating authority.

2. Advisory Board

The Advisory Board will be composed of the following ten (10) total members: the Town Manager, the Superintendent of Schools, the Town Moderator, the Director of Planning and Community Development, Town Counsel, one secondary student residing in the Town of Arlington appointed by the Superintendent and approved by the School Committee on a one-year term, and the Chairpersons of the Board of Selectmen, the School Committee, the ARB and the Finance Committee or such bodies' designees.

D. Effective Date and Appointments

Following Town Meeting approval of this revised vote, all active Voting Member appointments to the Vision 2020 Standing Committee will remain in effect for the Envision Arlington Standing Committee.

Board of Selectmen Supplemental Comment:

There are two administrative changes to the vote on Article 21 (page 27 of the Report of the Board of Selectmen). First, the word "reorganizing" should be stricken in the first paragraph. Second, the language of section "B" should be slightly modified to clarify that Vision 2020's present "Town Goals" are not being replaced. The relevant portions should read as follows:

VOTED: That the 1992 vote of Town Meeting (Article 41) as subsequently amended by the ~~of the~~ 2015 vote of Town Meeting, (Article 12) ~~reorganizing~~ is hereby replaced in its entirety with the following:

A. Envision Arlington Standing Committee Establishment and Purpose

That the Town hereby provides for the appointment of a committee and advisory board, to be called the Envision Arlington Standing Committee, which will create, implement, monitor, and review methods for open, town wide public participation in the Envision Arlington process. The Envision Arlington process is intended to be an ongoing process of discussion, action and review whereby all members of the community are invited to

participate in a range of activities (including surveys, forums and online discussions) aimed at developing and refining how our community realizes the intentions of vision statements for Arlington (~~previously known~~ as currently the Town Goals ~~under Vision 2020~~). The committee will create task groups or working groups, and support existing ones, consisting of residents, community groups, town personnel and other stakeholders. The committee will report to Town Meeting on the action items and evolving vision that will result from the Envision Arlington process.



Town of Arlington, Massachusetts

ARTICLE 22

Warrant Article Title:

ACCEPTANCE/LOCAL OPTION TAXES

Summary:

To see if the Town will vote to accept any local option taxes or other revenue raising options, which are made available to cities and towns through enactments of the legislature, by state regulation or court action; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee



Town of Arlington, Massachusetts

ARTICLE 23

Warrant Article Title:

ENDORSEMENT OF CDBG APPLICATION

Summary:

To see if the Town will vote to endorse the application for Federal Fiscal Year 2019 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

Requested by:

Inserted by the Board of Selectmen and at the request of the Town Manager

Voting:

Board of Selectmen Voted: That the Town hereby endorses the application for Federal Fiscal Year 2019 prepared and approved by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383), as amended.



Town of Arlington, Massachusetts

ARTICLE 24

Warrant Article Title: REVOLVING FUNDS

Summary:

To see if the Town will vote to hear or receive a report concerning the receipts and expenditures of approved revolving funds, amend the Town Bylaws to adopt new revolving funds, and/or to appropriate sums of money to such revolving funds and determine how the money shall be raised or expended; or take any action related thereto.

Requested by:

Inserted by the Board of Selectmen

Voting:

Board of Selectmen Voted: The Town does hereby reauthorize the following Revolving Funds for FY 2019:

Private Way Repairs (3410) established under Article 46 1992 Annual Town Meeting

Expenditures not to exceed \$200,000

Beginning Balance	\$118,526.39
Receipts	33,443.40
Expenditures	66,203.00
Ending Balance 6/30/17	\$85,766.79

Public Way Repairs (3400) established under Article 45 1992 Annual Town Meeting

Expenditures not to exceed \$5,000

Beginning Balance	\$168.40
Receipts	15,111.00
Expenditures	24.34
Ending Balance 6/30/17	\$15,255.06

Fox Library Community Center Rentals (3990) established under Article 49 1996 Annual Town Meeting

Expenditures not to exceed \$20,000

Beginning Balance	\$3,780.44
Receipts	525.00
Expenditures	448.00
Ending Balance 6/30/17	\$3,857.44

Robbins House Rentals (4060) established under Article 77 1997 Annual Town Meeting

Expenditures not to exceed \$75,000

Beginning Balance	\$13,027.11
Receipts	45,845.00

Expenditures	41,230.80
Ending Balance 6/30/17	\$17,641.31

Conservation Commission Fees (5290) established under Article 44 1996 Annual Town Meeting
Expenditures not to exceed \$10,000

Beginning Balance	\$2,709.53
Receipts	0.00
Expenditures	86.46
Ending Balance 6/30/17	\$2,623.07

Uncle Sam Fees (2440) established under Article 31 2000 Annual Town Meeting

Expenditures not to exceed \$2,000

Beginning Balance	\$1,526.31
Receipts	0.00
Expenditures	0.00
Ending Balance 6/30/17	\$1,526.31

Life Support Services (Ambulance) Fees (3210) established under Article 37 2001 Annual Town Meeting

Expenditures not to exceed \$800,000

Beginning Balance	\$628,306.01
Receipts	622,449.19
Expenditures	563,201.83
Ending Balance 6/30/17	\$687,553.37

Board of Health Fees (4120) established under Article 30 2005 Annual Town Meeting

Expenditures not to exceed \$100,000

Beginning Balance	\$104,465.98
Receipts	71,133.24
Expenditures	61,980.13
Ending Balance 6/30/17	\$113,619.09

Field User Fees (5275) established under Article 78 2004 Annual Town Meeting

Expenditures not to exceed \$80,000

Beginning Balance	\$36,125.82
Receipts	29,380.25
Expenditures	17,440.64
Ending Balance 6/30/17	\$48,065.43

Robbins Library Rental (4250) established under Article 35 2006 Annual Town Meeting

Expenditures not to exceed \$8,000

Beginning Balance	\$24,451.20
Receipts	7,800.00
Expenditures	7,837.50
Ending Balance 6/30/17	\$24,413.70

TOWN HALL RENTALS (4150) established under Article 35 2006 Annual Town Meeting

Expenditures not to exceed \$125,000

Beginning Balance	\$96,859.31
Receipts	99,317.71
Expenditures	109,177.96
Ending Balance 6/30/17	\$86,999.06

WHITE GOODS RECYCLING FEES (3510) established under Article 35 2006 Annual Town Meeting

Expenditures not to exceed \$80,000

Beginning Balance	\$57,041.01
Receipts	19,497.87
Expenditures	17,323.00
Ending Balance 6/30/17	\$59,215.88

LIBRARY VENDOR FEES (4220) established under Article 34 2009 Annual Town Meeting

Expenditures not to exceed \$12,000

Beginning Balance	\$8,419.76
Receipts	10,594.50
Expenditures	9,352.93
Ending Balance 6/30/17	\$9,661.33

GIBBS SCHOOL ENERGY FEES (2790) established under Article 45 2010 Annual Town Meeting

Expenditures not to exceed \$120,000

Beginning Balance	\$28,077.88
Receipts	80,341.50
Expenditures	81,951.47
Ending Balance 6/30/17	\$26,467.91

CEMETERY CHAPEL RENTALS (3435) established under Article 52 2011 Annual Town Meeting

Expenditures not to exceed \$15,000

Beginning Balance	\$0.00
Receipts	0.00
Expenditures	0.00
Ending Balance 6/30/17	\$0.00

COUNCIL ON AGING PROGRAM FEES (3840) established under Article 28 2013 Annual Town Meeting

Expenditures not to exceed \$25,000

Beginning Balance	\$9,973.75
Receipts	13,823.41
Expenditures	1,534.15
Ending Balance 6/30/17	\$22,263.01

The Board of Selectmen also presents Town Meeting with the "FY2017 REVOLVING FUNDS: EXPENDITURE DETAIL" provided to the Selectmen by the Comptroller.

FY2017 REVOLVING FUNDS: EXPENDITURE DETAIL	
Revolving Fund Amount	Revolving Fund Amount
<u>Private Ways Repairs:</u> Contracted Services \$ 66,203.00 Total Expenditures \$ 66,203.00	<u>Field User Fees:</u> Contracted Services \$ 5,000.00 Maintenance \$ 12,440.64 Total Expenditures \$ 17,440.64
<u>Public Way Repairs:</u> Other Expense \$ 24.34 Total Expenditures \$ 24.34	<u>Robbins Library Rentals:</u> Personnel \$ 1,837.50 Contracted Services \$ 6,000.00 Total Expenditures \$ 7,837.50
<u>Fox Library Community Center Rentals:</u> Maintenance \$ 448.00 Total Expenditures \$ 448.00	<u>Robbins House Rentals:</u> Personnel \$ 18,068.24 Supplies \$ 1,826.62 Maintenance \$ 1,500.00 Utilities \$ 16,383.41 Contracted Services \$ 3,452.53 Total Expenditures \$ 41,230.80
<u>Conservation Commission Fees:</u> Other Expense \$ 86.46 Total Expenditures \$ 86.46	<u>Town Hall Rentals:</u> Supplies \$ 11,655.82 Personnel \$ 59,440.55 Utilities \$ 1,193.96 Contracted Services \$ 36,887.63 Total Expenditures \$ 109,177.96
<u>Uncle Sam Fees:</u> Total Expenditures \$ -	<u>White Good Recycling Fees:</u> Transfer to General Fund \$ 15,000.00 Equipment and Materials \$ 2,323.00 Total Expenditures \$ 17,323.00
<u>Life Support Services (Ambulance) Fees:</u> General Fund Offset (Personnel) \$ 169,542.00 Contracted Services \$ 343,409.83 Capital Offset \$ 50,250.00 Total Expenditures \$ 563,201.83	<u>Library Vending Fees:</u> Supplies \$ 4,175.51 Equipment \$ 3,832.99 Contracted Services \$ 1,344.40 Total Expenditures \$ 9,352.90
<u>Board of Health Fees:</u> Personnel \$ 13,560.23 Supplies \$ 1,667.02 Contracted Services \$ 45,496.15 Other Expenses \$ 1,256.73 Total Expenditures \$ 61,980.13	<u>Gibbs School Energy Fees:</u> Utilities \$ 81,951.47 Total Expenditures \$ 81,951.47
	<u>Cemetery Chapel Rentals:</u> Total Expenditures \$ -
	<u>Council on Aging Program Fees:</u> Contracted Services \$ 1,534.15 Total Expenditures \$ 1,534.15

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Town of Arlington, Massachusetts

ARTICLE 25

Warrant Article Title:

ACCEPTANCE OF LEGISLATION/INCREASE OF SURVIVORS BENEFITS

Summary:

To see if the Town will vote to accept the provisions of Section 65 of Chapter 139 of the Acts of 2012 to increase the benefit paid to survivors under Massachusetts General Law Chapter 32, Section 101 from \$9,000 to \$12,000 annually; or take any action related thereto.

Requested by:

Inserted at the request of the Contributory Retirement Board

Voting:

Finance Committee Voted: That the Town accepts the provisions of Section 65 of Chapter 139 of the Acts of 2012 to increase the benefit paid to survivors under Massachusetts General Law Chapter 32, Section 101 from \$9,000 to \$12,000 annually. (14-0-1)



Town of Arlington, Massachusetts

ARTICLE 26

Warrant Article Title: POSITIONS RECLASSIFICATION

Summary:

To see if the Town will vote to make additions, deletions and/or modifications to the Classification and Pay Plan, appropriate a sum of money to fund same if necessary, determine how the money will be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager and the Director of Human Resources

Voting:

Finance Committee Voted: That the Classification Plan, as established by Title 1, Article 6, Section 1, Schedule A of the By-Laws, be and hereby is amended as follows:

1. By reclassifying the following positions:

A. Board Administrator ATP11 to M1	FTE1	\$7,771
Board of Selectmen		
B. Principal Account Clerk Bookkeeper I OA4 to OA5	FTE1	\$2,210
Comptroller		
C. Principal Account Clerk Bookkeeper II OA4 to OA6	FTE1	\$6,063
Comptroller		
D. Director of Youth Services – AYCC ATP11 to ATP13	FTE1	\$13,569
Health and Human Services		
E. Clinical Director – AYCC ATP9 to ATP10	FTE1	\$2,783
Health and Human Services		
F. Assistant Clinical Director - AYCC ATP7 to ATP8	FTE.6	\$1,560
Health and Human Services		
G. HHS Clerk OA4 to OA6	FTE1	\$6,063
Health and Human Services		
H. MUNIS Analyst and Project Manager ATP11 to ATP12	FTE1	\$6,975
Information Technology		
I. Senior Clerk & Typist (Accounts Payable) – OA3 to OA4	FTE1	\$710
Recreation		
J. Senior Clerk & Typist (Payroll) - OA3 to OA4	FTE1	\$2119
Recreation		
K. Principal Clerk & Typist – Community Safety OA3 to OA5	FTE1	
Police		
L. Working Foreman Tree Climber MC7 to MC8	FTE1	
Public Works		
M. Assistant Town Engineer ATP 10 to ATP11	FTE1	\$4,606
Public Works		
	TOTAL	\$54,429

And to fund the \$54,429 appropriation as indicated above, said sum to be raised by general tax and included in the budgets of the departments affected.

1. By adding the following positions:

- A. Senior Accountant – OA6
Comptroller
- B. HVAC Technician II MC8
Facilities
- C. Director of Public Health ATP11
Health and Human Services
- D. Receptionist – HHS OA2
Health and Human Services
- E. Office Manager – Health and Human Services OA6
Health and Human Services
- F. Assistant Director of IT ATP13
Information Technology
- G. Environmental Planner/Conservation Agent ATP6
Planning and Community Development
- H. Assistant Director of Planning & Community Development ATP12
Planning and Community Development
- I. Recreation Administrative Assistant – Payroll OA4
Recreation
- J. Recreation Administrative Assistant – Accounts Payable OA4
Recreation
- K. Pre-School Instructor ATP1
Recreation

1. By deleting the following positions:

- A. Junior Accountant OA5
Comptroller
- B. Principal Account Clerk II OA4
Comptroller
- Project Manager – HHS ATP7
Health and Human Services
- C. HHS Clerk OA4
Health and Human Services
- D. Conservation Administrator ATP6
Planning and Community Development
- E. Assistant Director of Planning & Community Development/Housing Director ATP12
Planning & Community Development
- F. Senior Clerk & Typist – Recreation OA3
Recreation

ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	FY2018_Payplans_Article_26_2018ATM.pdf	FY2018 Pay & Classification Plans



**TOWN OF ARLINGTON
HUMAN RESOURCES DEPARTMENT**

730 MASSACHUSETTS AVENUE, ARLINGTON, MA 02476
PHONE (781) 316-3120 FAX: (781) 316-3129

**CARYN COVE MALLOY
DIRECTOR OF HUMAN RESOURCES**

MEMORANDUM

TO: Town Meeting Members
FROM: Caryn C. Malloy, Director of Human Resources
RE: Article 26 - Positions Reclassification
DATE: April 19, 2018

Attached please find the pay and classification plan. Please retain this information for your review when considering Article 26 – Positions Reclassification. The proposed vote for this article can be found in the report of the Finance Committee.



**TOWN OF ARLINGTON
DEPARTMENT OF HUMAN RESOURCES**

730 MASSACHUSETTS AVENUE, ARLINGTON, MA 02476
PHONE (781) 316-3120 FAX: (781) 316-3129

CARYN COVE MALLOY
DIRECTOR OF HUMAN RESOURCES

PAY AND CLASSIFICATION PLAN

FISCAL YEAR 2018

7/1/17 – 6/30/18

June 2017

SEIU
ADMINISTRATIVE, TECHNICAL AND PROFESSIONAL
CLASSIFICATION PLAN

GRADE	POSITION TITLES	GRADE	POSITION TITLES
ATP-14	DP Systems Manager	ATP-7	Local Building Inspector Senior Programmer Tech Resource Admin- Hous. & Disability Supervisor of Bldg Maintenance Supervisor of Motor Equip. Repairs Park Maintenance Supervisor Forestry Supervisor Cemetery Supervisor Supervisor of Recreation Recreation Facilities Supervisor Network and Desktop Support Technician Project Manager - HHS
ATP-13	NO POSITIONS ASSIGNED		
ATP-12	Operations Manager - DPW		
ATP-11	Executive Director - COA Production Coordinator/Comp. Op. (SS) Supt. Of Building Maintenance Deputy Treasurer/Deputy Collector		
ATP-10	Dir of Housing and Disability – Weath Senior Civil Engineer	ATP-6	Supervisor of Custodians - Night Senior Crime Analyst – Community Safety Director of Veteran's Services
ATP-9	Supervisor of Highway Supervisor of Water & Sewer Custodial Supervisor – Day Assistant Comptroller	ATP-5	NO POSITIONS ASSIGNED
ATP-8	Plumbing and Gas Inspector Master Mech/Public Safety Radio Coord. Wire Inspector/Supt. Of Wires	ATP-4	Administrative Assistant – Police
		ATP-3	Assistant Town Clerk
		ATP-2	NO POSITIONS ASSIGNED
		ATP-1	NO POSITIONS ASSIGNED

SEIU Administrative, Technical and Professional Salary Plan
FY2018

Grade	MINIMUM	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
SEIU/ATP 1	34,957	36,268	37,628	39,038	40,502	42,022	43,597	45,233
SEIU/ATP 2	38,842	40,298	41,809	43,376	45,003	46,693	48,442	50,258
SEIU/ATP 3	44,083	45,736	47,454	49,232	51,078	52,995	54,980	57,044
SEIU/ATP 4	50,255	52,140	54,097	56,124	58,231	60,413	62,679	65,029
SEIU/ATP 5	52,770	54,748	56,800	58,934	61,140	63,432	65,813	68,282
SEIU/ATP 6	55,143	57,212	59,357	61,583	63,893	66,288	68,775	71,353
SEIU/ATP 7	57,624	59,787	62,027	64,354	66,768	69,271	71,868	74,563
SEIU/ATP 8	59,643	61,878	64,198	66,606	69,105	71,696	74,384	77,173
SEIU/ATP 9	61,729	64,043	66,445	68,937	71,523	74,205	76,986	79,873
SEIU/ATP 10	63,891	66,286	68,773	71,351	74,026	76,802	79,682	82,671
SEIU/ATP 11	67,722	70,264	72,897	75,631	78,467	81,408	84,464	87,631
SEIU/ATP 12	73,141	75,885	78,728	81,681	84,712	87,922	91,220	94,640
SEIU/ATP 13	78,263	81,197	84,240	87,400	90,675	94,077	97,605	101,268
SEIU/ATP 14	85,305	88,503	91,822	95,265	98,840	102,545	106,390	110,380

**NON UNION/AFSCME
ADMINISTRATIVE, TECHNICAL AND PROFESSIONAL
CLASSIFICATION PLAN**

GRADE	POSITION TITLES	GRADE	POSITION TITLES
ATP-14	Town Engineer	ATP-5	Health Compliance Off/Sealer of W&M Office Manager – BOS Recycling Coordinator Assess. Off. Mgr. Office Manager – Treas. (Data Input)
ATP-13	Public Information Officer	ATP-4	Sr. Loan Officer Head of Circulation Administrative Asst/Billing Agent HHS HVAC Technician Benefits Administrator Office Manager - Fire
ATP-12	Asst. Director of Planning & Community Development/Housing Director Asst Director of Public Works Purchasing Officer Economic Development Coordinator Systems Analyst/Director of GIS	ATP-3	Animal Control Officer Building Maintenance Craftsman Administrative Asst. – BOS Pre-School Director After School Program Director
ATP-11	Board Administrator Psychologist Director of Youth Services	ATP-2	Water Account Clerk Medical Records Clerk Assistant After School Program Director
ATP-10	Assistant Town Engineer	ATP-1	After School Instructor - Recreation
ATP-9	Clinical Director - AYCC		
ATP-8	Geriatric Nurse Clinician Public Health Compliance Officer Youth Coalition Director Public Health Nurse Senior Planner Assistant Director – Human Resources Energy and Project Manager		
ATP-7	Social Worker - COA Health Compliance Off/Inspections Assistant Clinical Director – AYCC Domestic Violence and Community Resource Specialist		
ATP-6	Conservation Administrator Executive Secretary/AA – TM Residential Housing Specialist Junior Civil Engineer CDBG/Grants Administrator Supervisor Vol. Services Management Analyst – Town Manager Administrative Assistant / Claims Coordinator Paralegal Cash Manager Administrative Assistant – Facilities Tree Warden		

Administrative, Technical and Professional Salary Plan

FY 2018

NON-UNION / AFSCME

Grade	Min/Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
ATP 1	34,787	36,091	37,445	38,850	40,308	41,819	43,387	45,012
ATP 2	38,653	40,103	41,607	43,166	44,785	46,465	48,208	50,014
ATP 3	43,873	45,518	47,225	48,995	50,832	52,738	54,714	56,768
ATP 4	50,013	51,889	53,835	55,854	57,948	60,120	62,376	64,715
ATP 5	52,513	54,483	56,527	58,646	60,846	63,127	65,494	67,951
ATP 6	54,877	56,934	59,071	61,285	63,584	65,968	68,441	71,008
ATP 7	57,348	59,497	61,728	64,042	66,444	68,936	71,522	74,203
ATP 8	59,354	61,579	63,889	66,285	68,770	71,350	74,024	76,801
ATP 9	61,431	63,734	66,125	68,604	71,177	73,847	76,616	79,489
ATP 10	63,583	65,966	68,439	71,006	73,668	76,431	79,297	82,272
ATP 11	67,396	69,924	72,545	75,265	78,089	81,017	84,054	87,207
ATP 12	72,788	75,515	78,349	81,289	84,335	87,498	90,780	94,182
ATP 13	77,883	80,804	83,832	86,976	90,239	93,622	97,135	100,776
ATP 14	84,894	88,077	91,379	94,805	98,361	102,051	105,874	109,845

OFFICE ADMINISTRATIVE CLASSIFICATION PLAN

<u>GRADE</u>	<u>POSITION TITLES</u>
OA-1	Telephone Operator
OA-2	Sr. Clerk & Typist - Town Clerk Sr. Clerk & Typist - Assessors Library Assistant Sr. Clerk & Typist – Library
OA-3	Pr. Acct, Clerk/Cashier - Treasurer Pr. Clerk & Typist – Community Safety Output Media Handler Pr. Clerk – Cemetery Pr. Clerk & Sec. - ZBA Sr. Clerk & Typist - Recreation
OA-4	Pr. Clerk – DPW Pr. Acct. Cl./Bk. - DPW Pr. Acct. Cl./Bk. - Comptroller Zoning Assistant Senior Library Assistant Asst. Reg. Voters Detention Attendant HHS Clerk
OA-5	Pr. Clerk & Sec. – Weatherization Administrative Assistant - DPW Head Cashier Junior Accountant Pr. Sr. Acct. Cl./Bk. - Treasurer Asst. Coll. (W) Asst. Coll. (E) Information and Referral Specialist – COA Records Attendant – Police Treasurer's Assistant Special Projects Clerk – Police Assistant Benefits Coordinator - HR
OA-6	Assistant Claims Coordinator - Legal Administrative Assistant - Planning and Community Development Acct./Op. Asst. - DPW Asst. Coll. (RE) Office Manager - Library
OA-7	Data Collector Information Technology Administrative Assistant

OFFA Salary Plan
AFSCME and NON-UNION
FY 2018

Grade	MINIMUM	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	30,376	31,514	32,696	33,921	35,194	36,512	37,882	39,302
2	31,893	33,090	34,330	35,617	36,954	38,341	39,777	41,269
3	36,359	37,723	39,137	40,606	42,127	43,706	45,346	47,046
4	37,994	39,420	40,897	42,433	44,023	45,673	47,386	49,165
5	39,705	41,193	42,738	44,342	46,004	47,728	49,518	51,375
6	42,682	44,285	45,945	47,666	49,454	51,308	53,232	55,228
7	45,244	46,941	48,700	50,528	52,422	54,388	56,425	58,541

**680 UNION
MC
CLASSIFICATION PLAN**

GRADE **POSITION TITLES**

MC 8	Bldg Craftsman (Planning and CD) Working Foreman/Motor Equip. Rep. Electrician Plumber Working Foreman Highway Working Foreman Water & Sewer
MC 7	Motor Equipment Repairman Motor Equip. Repairman - Comm. Safety Working Foreman - Carpenter Working Foreman - Tree Climber Working Foreman – Cemetery Working Foreman – Laborer Working Foreman – Paint Shop Working Foreman – Mason
MC 6	Sr Building Custodian - AHS Public Safety Dispatcher Motor Equipment Operator III – Water Motor Equipment Operator III – Catch Basin Motor Equipment Operator III - Crane Water Systems Maintenance Craftsman Tree Climber
MC 5	Special Motor Equip. Operator III Heavy Motor Equipment Operator II – Patch Crew Carpenter Mason Dispatcher - DPW
MC 4	Senior Building Custodian - Town Construction Handyman Senior Building Custodian - School Heavy Motor Equipment Operator II Park Maintenance Craftsman Facility Attendant
MC 3	Motor Equipment Operator I
MC 2	Bldg Custodian - School
MC 1	勞工 - Natural Resources Grounds Maintenance Worker 勞工 - Highway, Water, Sewer Watchman/Laborer Parking Control Officer Van Driver

680 MC Positions Salary Plan
FY2018

Grade	Minimum	Step 2	Step 3	Step 4	Step 5	Step 6
MC1	17.49	18.19	18.93	19.70	20.48	21.30
MC2	18.83	19.57	20.34	21.17	22.01	22.88
MC3	19.28	20.05	20.88	21.71	22.55	23.46
MC4	19.87	20.66	21.50	22.34	23.23	24.17
MC5	20.60	21.45	22.29	23.19	24.09	25.06
MC6	21.75	22.63	23.52	24.46	25.44	26.47
MC7	22.73	23.63	24.57	25.56	26.59	27.65
MC8	23.41	24.35	25.30	26.34	27.38	28.47

**PROFESSIONAL LIBRARIANS
CLASSIFICATION PLAN**

GRADE POSITION TITLES

L 4	Assistant Library Director
L 3	Head of Adult Services Head of Children's Services Head of Technology
L 2	Head of Technical Services Branch Librarian Teen Services Librarian Technology Librarian
L 1	Adult Services Librarian Adult Services/Tech. Services Librarian Childrens' Librarian

SALARY PLAN
Fiscal Year 2018
Professional Librarians

Grade	MINIMUM	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
1	48,323	50,136	52,015	53,966	55,991	58,090	60,268
2	54,464	56,506	58,625	60,824	63,104	65,471	67,926
3	59,805	62,047	64,377	66,791	69,295	71,894	74,590
4	67,581	70,116	72,744	75,473	78,303	81,240	84,286

**Patrolmen's Association,
Ranking Officer's Association,
and Firefighters'
Classification and Salary Plans
Fiscal Year 2018**

PATROLMEN'S ASSOCIATION	
FY18	
MINIMUM	54,639
MIDPOINT	57,353
MAXIMUM	60,094

RANKING OFFICERS' ASSOCIATION				
FY18				
	Step 1	Step 2	Step 3	Step 4
SERGEANT	70,901	71,610	72,319	73,028
LIEUTENANT	82,954	83,783	84,613	85,442
CAPTAIN	96,226	97,188	98,151	99,113

FIREFIGHTERS	
FY18	
Firefighter Step 1	52,575
Firefighter Step 2	54,348
Firefighter Step 3	59,073
Firefighter Step 4	59,781
Firefighter Step 5	60,380
Firefighter Step 6	61,104
Lieutenant	70,881
Captain	81,513
Deputy Chief	93,740

Management Classification and Salary Plan FY 2018

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	RANGE	Mid-point	Maximum
3	102,011	105,837	109,804	113,923	118,197		122,628	147,410
2	92,737	96,215	99,822	103,567	107,450		111,480	134,010
1	83,698	86,838	90,092	93,473	96,978		100,614	120,948
Management 3	Chief of Police Chief of Fire (Fire and Rescue) Director of Public Works Town Counsel Deputy Town Manager Benefits Attorney/Workers' Compensation Agent Facilities Director Chief Technology Officer							
Management 2	Comptroller Library Director Director of Inspectional Services Director of Planning and Development							
Management 1	Director of Assessment Director of Human Resources Director of Health and Human Services Director of Recreation Assistant Town Manager							

Note: Progression through steps and the range based on performance.



Town of Arlington, Massachusetts

ARTICLE 27

Warrant Article Title:

COLLECTIVE BARGAINING

Summary:

To see if the Town will vote to fund any fiscal items in the event that any are contained in collective bargaining agreements between the Town and the following named collective bargaining units, and to fund for non-union, M Schedule, and elected officials' salaries or fringe benefits, establish a reserve for funding future collective bargaining, determine how the money shall be raised and expended; or take any action related thereto:

- A. Local 680, American Federation of State, County and Municipal Employees;
- B. Service Employees International Union;
- C. Robbins Library Professional Association;
- D. Local 1297, International Association of Firefighters;
- E. Arlington Police Patrol Officers' Association (formerly Arlington Patrolmen's Association);
- F. Arlington Ranking Police Officers' Association;
- G. M Schedule and non-union employees; and
- H. Full-time elected officials

Requested by:

Inserted at the request of the Town Manager

Voting:

Finance Committee will report at Town Meeting.



Town of Arlington, Massachusetts

ARTICLE 28

Warrant Article Title:**APPROPRIATION/PARKING OPERATING COSTS****Summary:**

To see if the Town will appropriate or transfer a sum of money to fund appropriate operating costs of new parking equipment and measures from the Special Revolving Parking Fund established under Article 7 of the October 2016 Special Town Meeting; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager

Voting:

Finance Committee Voted: That the Town does hereby approve the following expenditures from the Parking Fund:

Projected Fiscal Year 2019 Meter Revenue	\$450,000
Offset to Parking Budget 13	\$ 46,576
Offset to Parking Enforcement Budget 20	\$ 57,624
Parking Meter Operations	\$167,605
 Projected Expenditures	 \$271,805

Available balance for parking related expenditures to be approved by a future Town Meeting \$178,195



Town of Arlington, Massachusetts

ARTICLE 29

Warrant Article Title:
APPROPRIATION/TOWN BUDGETS

Summary:

To see if the Town will vote to make appropriations to defray Town obligations, liabilities, outlay and expenses and especially for or relating to all or any of the boards, departments, purposes and matters hereinafter mentioned, and to provide for the disposal of motor vehicles and other personal property belonging to the Town, determine how the money shall be raised and expended; or take any action related thereto: Finance Committee, Board of Selectmen, Town Manager, Human Resources, Comptroller, Information Technology, Town Treasurer and Collector of Taxes, Assessors, Legal and Workers' Compensation, Town Clerk, Registrars, Planning and Community Development, Redevelopment Board, Parking, Zoning Board of Appeals, Public Works, Facilities, Cemeteries, Community Safety, School Department, Libraries, Human Services, Insurance, Non-Contributory Pensions, Contributory Pensions, Town Debt and Interest, Reserve Fund, and/or any other Town Departments, Boards, Commissions or Committees, Water and Sewer Enterprise Fund, Recreation Enterprise Fund, Council on Aging Transportation Enterprise Fund, Veterans' Memorial Rink Enterprise Fund, and Youth Services Enterprise Fund.

Requested by:

Inserted by the Board of Selectmen and at the request of the Town Manager



Town of Arlington, Massachusetts

ARTICLE 30

Warrant Article Title:
CAPITAL BUDGET

Summary:

To see if the Town will vote to appropriate a sum of money to defray the expense of purchasing, leasing, or bonding of capital equipment, infrastructure, buildings or other projects of the Town or to acquire real property for municipal purposes; to appropriate a sum of money to fund previously incurred or future Town debt, to acquire land for said projects where necessary by purchase, eminent domain taking or otherwise, determine how the money shall be raised including the possibility of borrowing any or all of the same, or the transfer of funds from any previous appropriation, determine how such money shall be expended; or take any action related thereto.

Requested by:

Inserted by the Board of Selectmen and at the request of the Town Manager and the Capital Planning Committee



Town of Arlington, Massachusetts

ARTICLE 31

Warrant Article Title:**RESCIND OR REAPPROPRIATE BORROWING AUTHORIZATIONS FROM PRIOR YEARS****Summary:**

To see if the Town will vote to rescind the authority to borrow or reappropriate funds, from prior years' authorizations, the amounts remaining with regard to any numbered prior Annual and/or Special Town Meeting Warrant Articles; or take any action related thereto.

Requested by:

Inserted at the request of the Town Treasurer

Voting:

Finance Committee Voted: That the Town hereby rescinds \$4,490,000 in the following individual amounts that had been authorized to be borrowed, but which are no longer needed for the purposes for which it was initially approved:

Unissued Remaining Amount	Date of Approval	Warrant Article	Statute M.G.L. Chapter 44, Section:	Original Purpose
\$1,200,000	6/15/09 & 4/29/15	50 & 25	8	Water
\$1,100,000	5/24/10 & 4/29/15	56 & 25	8	Water
\$ 600,000	5/7/2014	32	7(1) or 8(15)	Sewer
\$ 750,000	4/29/2015	26	7(1) or 8(15)	Sewer
\$ 600,000	5/16/2016	41	7(1) or 8(15)	Sewer
\$ 240,000	5/3/2017	34	7(1)	Equipment



Town of Arlington, Massachusetts

ARTICLE 32

Warrant Article Title:

APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES

Summary:

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of sewers and sewerage facilities for inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto, and to determine how the appropriation shall be raised or expended, including the possibility of borrowing all or some of same; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager and the Director of Public Works

Voting:

Finance Committee Voted: That the sum of \$800,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of sewers and sewerage facilities, inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$800,000 under and pursuant to Chapter 44, Section 7, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.



Town of Arlington, Massachusetts

ARTICLE 33

Warrant Article Title:

APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES

Summary:

To see if the Town will vote to appropriate a sum of money for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto, and to determine how the appropriation shall be raised and expended including the possibility of borrowing all or some of same; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager and the Director of Public Works

Voting:

VOTED: That the sum of \$1,300,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,300,000 under and pursuant to Chapter 44, Section 8, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Board of Selectmen and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.



Town of Arlington, Massachusetts

ARTICLE 34

Warrant Article Title:

APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL & OUT OF DISTRICT VOCATIONAL PLACEMENTS

Summary:

To see if the Town will vote to appropriate a sum of money for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, tuition, and all of Arlington's other obligations under the Minuteman Regional School District Agreement for the Minuteman Regional Vocational Technical High School, as well as paying the tuition for all other out of district vocational education placements, determine how the money shall be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of Minuteman Regional Vocational School District Committee

Voting:

VOTED: That the sum of \$4,936,724 be and hereby is appropriated for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, of the Minuteman Regional Vocational Technical High School District Budget; said sum to be raised by general tax and expended under the direction of the Minuteman Regional Vocational High School Committee.

(12-3)



Town of Arlington, Massachusetts

ARTICLE 35

Warrant Article Title:

APPROPRIATION/COMMITTEES AND COMMISSIONS

Summary:

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of various committees, commissions, and boards of the Town, determine how the money shall be raised; provided that any funds appropriated hereunder shall remain under the jurisdiction of said entities until expended at their direction, unless otherwise appropriated by the Town Meeting; the entities included hereunder, without limitation, are: Arlington Historical Commission, Arlington Recycling Committee, Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District Commission, Mt. Gilboa/Crescent Hill Historic District Commission, Jason/Gray Historic District Commission, Pleasant Street Historic District Commission, Russell Historic District Commission, Conservation Commission, Capital Planning Committee, Commission on Disability, Personnel Board, Public Memorial Committee, Human Rights Commission, Arlington Committee on Tourism and Economic Development, Vision 2020, Transportation Advisory Committee, Arlington Commission on Arts and Culture, Poet Laureate Screening Committee and any other Town Committee or Commission; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager

Voting:

Finance Committee Voted: That the sum of \$70,535 be and hereby is appropriated to be expended by the following commissions, committees, and boards in the amounts indicated:

- A. Arlington Historical Commission – \$2,660**
- B. Historic District Commissions – \$5,100**

(Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District commission, Jason/Gray Historic District Commission, Russell Historic District Commission, Pleasant Street Historic District Commission and Mount Gilboa/Crescent Hill Historic District Commission)

- C. Capital Planning Committee – \$0**
- D. Commission on Disability – \$3,000**
- E. Recycling Committee – \$3,000**
- F. Human Rights Commission – \$7,500**
- G. Arlington Tourism and Economic Development Committee - \$4,275**
- H. Vision 2020 - \$3,000**
- I. Transportation Advisory Committee - \$0**
- J. Scenic By-Way - \$2,000**

- K. Arlington Commission on Arts and Culture - \$40,000 (9-5)**

(This appropriation will also fund Public Arts, Poet Laureate and Arlington Alive activities at the discretion and under the supervision of the Arlington Commission on Arts and Culture).

Said sums to be raised by general tax and expended under the direction of the various commissions, committees and boards. All consultant services shall be supervised under the direction of the Town Manager.



Town of Arlington, Massachusetts

ARTICLE 36

Warrant Article Title:

APPROPRIATION/TOWN CELEBRATIONS AND EVENTS

Summary:

To see if the Town will vote to appropriate a sum or sums of money to be expended under the direction of the Town Manager for the following celebrations and memorials, determine how the money shall be raised and expended; or take any action related thereto:

- Patriots' Day Celebration and the Memorial Day Observation
- Display of American Flags on Massachusetts Avenue
- Placing of American Flags on the Graves of Veterans
- Town Day Celebration
- Veterans' Day Parade

Requested by:

Inserted at the request of the Town Manager

Voting:

Finance Committee Voted: The sum of \$15,167 be and hereby is appropriated for the following celebrations and memorials in the amounts indicated:

- A. Patriots' Day Celebration, Veteran's Day Parade and the Memorial Day Observation - \$5,667**
- B. Display of American Flags on Massachusetts Avenue - \$0**
- C. Placing of American Flags on the Graves of Veterans - \$4,500**
- D. Town Day Celebration - \$5,000**

Said sum to be raised by general tax and expended under the direction of the Town Manager.



Town of Arlington, Massachusetts

ARTICLE 37

Warrant Article Title:

APPROPRIATION/MISCELLANEOUS

Summary:

To see if the Town will vote the following:

Legal Defense – To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13, Section 5 of Title 1 of the Town Bylaws, Indemnification of Medical Costs, to appropriate a sum of money in accordance with the provisions of Chapter 41, Section 100B of the General Laws, to indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred, determine how the money will be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Town Manager

Voting:

Finance Committee Voted: The sum of \$9,399 be and hereby is appropriated for the following purposes:

- A. Legal Defense - To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13 of Title I of the Town By-Laws - \$0**
- B. Indemnification of Medical Costs – \$9,399**

(To indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred during the previous calendar year that are the proximate result of the disability for which they were retired; and to defray the expenses of the Medical Panel required by law; provided, incurred expenses shall be considered for indemnification thereunder except only those such as are excess over covered benefits of any plan of Hospital, Surgical or other coverage which the retiree has or had available to him, either directly or through a member of his immediate family, which benefits shall be considered primary, and which must be disclosed by such plan, or by the physician, hospital or other medical personnel or facility with or without the consent of the retiree.)

Said sums to be raised by general tax and expended under the direction of the Town Manager.



Town of Arlington, Massachusetts

ARTICLE 38

Warrant Article Title:

APPROPRIATION/WATER BODIES FUND

Summary:

To see if the Town will vote to appropriate a sum of money to the Town's Water Bodies Fund for the maintenance, treatment, and oversight of all the Town's water bodies, said sum to be raised by the general tax and expended under the direction of the Town Manager, who will also report to Town Meeting on the status of the fund; or take any action related thereto.

Requested by:

Inserted at the request of the Arlington Conservation Commission, the Vision 2020 Standing Committee, and the Spy Pond and Reservoir Committees of the V2020 Environment Task Group

Voting:

Finance Committee Voted: That the sum of \$60,000 be and hereby is appropriated to the Water Bodies Fund for the purpose of testing, maintaining, treating and oversight of the Town's water bodies. Said sum to be raised by the general taxes and expended under the direction of the Town Manager.



Town of Arlington, Massachusetts

ARTICLE 39

Warrant Article Title:

APPROPRIATION/ COMMUNITY PRESERVATION FUND

Summary:

To see if the Town will vote to make appropriations from the Community Preservation Fund for eligible community preservation projects; for community preservation reserve accounts for historic preservation, open space and recreation, and affordable housing; for Community Preservation Committee administrative expenses or other eligible expenses; or take any action related thereto.

Requested by:

Inserted at the request of the Community Preservation Committee

Voting:

Finance Committee Voted: That the Finance Committee supports all the projects recommended by the Community Preservation Committee.

Community Preservation Committee Voted:

(1) That the Town take the following actions regarding dedicated CPA project area reserves: (a) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Open Space and Recreation Reserve account, for later Town Meeting appropriation for open space and recreational land purposes; (b) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Community Housing Reserve account for later Town Meeting appropriation for community housing purposes; and (c) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Historic Preservation Reserve account for later Town Meeting appropriation for historic preservation purposes.

(2) That the Town take the following actions to appropriate funds for FY2019 CPA projects, with each project considered a separate appropriation: (a) Appropriate the sum of \$991,000 for the Arlington Reservoir Design, Engineering and Phase 1 Construction project for the preservation of open space and the rehabilitation of recreational land, with \$365,098 being appropriated from the unrestricted Community Preservation Fund balance and \$625,902 from Community Preservation Fund revenues, said funds to be expended under the direction of the Park and Recreation Commission and the Community Preservation Committee; (b) Appropriate the sum of \$39,500 from Community Preservation Fund revenues for the Hardy Elementary Playground Study and Plans project for the rehabilitation of recreational land, said funds to be expended under the direction of the School Department and the Community Preservation Committee; (c) Appropriate the sum of \$172,523 for the Mill Brook Linear Park Pilot Phase II project for the preservation of open space and the rehabilitation of recreational land, with \$158,247 being appropriated from the CPA Open Space and Recreation Reserve account and \$14,276 from Community Preservation Fund revenues, subject to the condition that a grant agreement between the Mystic River Watershed Association and the Town be executed, said funds to be expended under the direction of the Mystic River Watershed Association and the Community Preservation Committee; (d) Appropriate the sum of \$72,348 from the CPA Historic Preservation Reserve account for the Restoration of the Jason Russell House project for the preservation of historic resources, subject to the conditions that a grant agreement between the Arlington Historical Society and the Town be executed, said funds to be expended under the direction of the Arlington Historical Society and the Community Preservation Committee; (e) Appropriate the sum of \$82,000 from the CPA Historic Preservation Reserve account for the Preservation of Exterior Envelope of Old Schwamb Mill project for the preservation of historic resources, subject to the conditions that a grant agreement between the Schwamb Mill Preservation Trust and the Town be executed, said funds to be expended under the direction of the Schwamb Mill Preservation Trust and the Community Preservation Committee; (f) Appropriate the sum of \$500,000 for the Downing Square Broadway

Initiative project for the creation of community housing, \$158,247 being appropriated from the CPA Community Housing Reserve account and \$341,753 being appropriated from Community Preservation Fund revenues, subject to the condition that a grant agreement between the Housing Corporation of Arlington and the Town be executed, and subject to the further condition that an affordable housing deed restriction for the property be executed, such funds to be expended under the direction of the Housing Corporation of Arlington and the Community Preservation Committee;

(3) That the Town take the following action regarding administrative expenses: Appropriate \$79,123 from Community Preservation Fund revenues to the CPA Administrative Expenses account for eligible FY2019 administrative expenses, such funds to be expended under the direction of the Community Preservation Committee.

The committee's vote on all recommendations was 8-0.

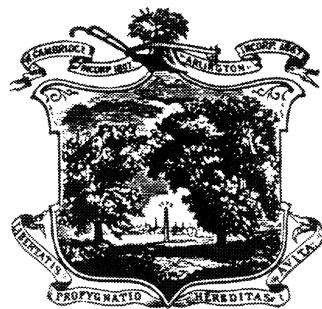
ATTACHMENTS:

Type	File Name	Description
Report	CPC_Annual_TM_2018_Report_FINAL.pdf	CPC Report to Town Meeting

TOWN OF ARLINGTON
MASSACHUSETTS

REPORT OF THE

COMMUNITY PRESERVATION COMMITTEE



TO THE
ANNUAL TOWN MEETING
APRIL 2018

An expanded version of this report with CPA project maps and photos is online at
ArlingtonMA.gov/CommunityPreservation

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1. Introduction

The Arlington Community Preservation Committee is pleased to present six CPA projects and a budget for Town Meeting's consideration and approval. The projects are located in several Arlington neighborhoods and fall in all three CPA funding areas: historic preservation, affordable community housing, and open space and recreation.

The Committee is usually referred to informally as the "CPA Committee" or CPAC. We are tasked with evaluating Arlington's needs in those areas and making CPA funding recommendations to Town Meeting. As directed in the Town CPA bylaw, the CPAC consulted with the Capital Planning Committee, Finance Committee and the Board of Selectmen on our budget and project recommendations. We are grateful for the unanimous votes of support from each of these bodies.

2. About Warrant Article 39

Article 39 concerns financial actions pertaining to CPA for Fiscal Year 2019. The CPA Committee provides the main motions (recommended votes) on CPA warrant articles; they are printed at the end of this report beginning on page 11. The recommended votes are divided into three sections: (a) votes to transfer funds to temporary dedicated reserves, as explained in the vote comment; (b) votes on the six proposed CPA projects, and (c) votes on administrative expenses.

When Article 39 is debated, the CPAC will briefly present each project and budget recommendation, and will be available to answer questions with additional information. Town Meeting must approve all spending recommended by the CPAC with a majority vote. State law requires that every year, Town Meeting either spends or reserves a minimum of 10% of anticipated CPA revenues in each of the three CPA areas of interest (open space and recreation, community housing, and historic preservation).

3. The Community Preservation Act (CPA) in Massachusetts and in Arlington

The Community Preservation Act (CPA) allows participating cities and towns to reserve dedicated funds to preserve open space and historic sites, create affordable housing, and develop outdoor recreational facilities. The acquisition, creation and preservation of these community assets is financed through the Community Preservation Fund, comprised of local revenues collected from a property tax surcharge (in Arlington, 1.5% of the net tax levy), plus annual distributions from the Massachusetts Community Preservation Trust Fund.

The Community Preservation Act was passed in 2000 and signed by Governor Paul Cellucci. It has now been adopted by 172 communities, about 58% of the Commonwealth's municipalities. The Town of Arlington passed the CPA in November 2014. Annual Town Meeting in 2015 set up the structure for the CPAC and the process for consultation with other bodies. The Town of Arlington began collecting surcharge revenue on the August 3, 2015 tax bills, and received the first annual state CPA distribution, equal to about 19% of local revenues, in late 2016.

The Town of Arlington is privileged to have many important community assets. Preserved open space areas contain a scenic beauty that predates the Town itself. Historic resources provide a glimpse into Arlington's past, a way of measuring our progress throughout the years, and perhaps an insight as to

where the Town is headed. Recreational land provides a safe place to enjoy community-based activities and games, thereby strengthening the health and well-being of all its residents. Community housing allows a greater range of people to benefit from all aspects of Arlington, people who would otherwise not have the opportunity to contribute to the future of the Town.

The CPAC strives to help Arlington preserve the Town's precious assets through CPA funding. The CPA fund is a powerful resource for maintaining the character of Arlington. The CPA in Arlington is also a valuable fiscal tool for the Town, allowing qualifying capital projects to be funded with CPA revenues augmented by the state match.

4. The Community Preservation Committee and its Work

The nine-member Committee is comprised of five members who are representatives of existing Town entities as mandated by state law, and four members appointed by the Board of Selectmen. The five Town authorities with representation on the CPAC are the Arlington Conservation Commission, Arlington Historical Commission, Arlington Housing Authority, Arlington Park and Recreation Commission, and Arlington Redevelopment Board. A committee roster is at the end of this report.

Each year, the Committee:

- 1. Holds annual public meetings** to discuss the priorities and funding process for CPA, and maintains a Community Preservation Plan outlining community preservation needs, possibilities and resources in Arlington.
- 2. Tracks the local and state receipts** for the Arlington CPA fund, local CPA account balances, and CPAC administrative expenses.
- 3. Receives and processes applications for CPA projects each fiscal year** with a six-month process in which the Committee:
 - Screens preliminary project applications for CPA eligibility under state law, then provides feedback on application quality and relevant grant requirements (e.g., affordable housing or historic preservation restrictions, demonstration of public benefit).
 - Invites full applications, then performs extensive due diligence to evaluate community need, feasibility, sustainability, and other merits.
 - Hosts public presentations by applicants for each proposed CPA project.
- 4. Consults with the Board of Selectmen, Finance Committee, Capital Planning Committee** and other town bodies about our funding recommendations.
- 5. Presents the recommended votes for CPA to Town Meeting** comprised of CPA projects, reserve funds and administrative expenses.
- 6. Oversees Community Preservation projects** throughout their duration, tracks project expenditures and balances, and approves project payments.

5. Report on Prior Years' CPA Projects (FY2017 – FY2018)

Starting in 2016, Town Meeting began appropriating funds for CPA projects recommended by the Committee. Votes taken at two Annual Town Meetings and a Special Town Meeting in the fall of 2017 have funded 16 projects supporting community housing, historic preservation and open space/recreation projects across Arlington. Brief summaries and status of these projects follow; more detailed project descriptions are in prior Committee reports to Town Meeting.

OPEN SPACE AND RECREATIONAL LAND

Robbins Farm Park Field & ADA Renovation (FY2017) \$636,749

Town of Arlington Park and Recreation Commission.

Purpose: Playing field rehabilitation/upgrades and ADA access renovation of Robbins Farm Park.

Status: Nearing completion: Paths and basketball court are complete, new benches coming soon. The grass is continuing to establish and the playing field is expected to open in the fall.

Spy Pond Edge & Erosion Control Phase I (FY2017) \$49,760

Town of Arlington Conservation Commission

Purpose: Study options for shoreline preservation and erosion mitigation in four town-owned parcels of failed shoreline along Spy Pond.

Status: Study completed for \$48,000.

Spy Pond Edge & Erosion Control Phase II (FY2018) \$552,900

Sponsor: Town of Arlington Conservation Commission

Purpose: Bid documents and construction following Phase I.

Status: In progress and on schedule. The 60% design is complete. Permitting will be finished by fall of 2018, and RFPs will go out in winter of 2018. Construction will start in spring of 2019.

Whittemore Park Revitalization Study (FY2018) \$65,000

Town of Arlington Department of Planning & Community Development

Purpose: Develop a plan for the revitalization of the Town's Common next to the Dallin Museum.

Status: A design firm has been selected and public input is currently being sought. The study will be completed by the fall of 2018.

Mill Brook Linear Park Pilot Study (FY2018) \$56,783

Mystic River Watershed Association (MyRWA)

Purpose: Pilot study to determine whether a linear pathway along the brook could be established, including public outreach and an environmental assessment.

Status: The study will be completed in the spring of 2018. A design firm has been selected and public input is currently being sought. CPA funding for Phase II is requested for FY2019.

Arlington Reservoir Master Plan & Survey (FY2018) \$100,000

Town of Arlington Park and Recreation Commission; Conservation Commission

Purpose: Master plan, ecological assessment and land survey of the Arlington Reservoir.

Status: The Master Plan will be finalized in May, synthesizing information gathered from four public meetings and other work. The plan will be a guiding document for future improvements, annual maintenance, and applicable resources. CPA funding for Phase 1 construction is requested for FY2019.

HISTORIC PRESERVATION

Whittemore-Robbins Carriage House (FY2017) \$289,000

Arlington Department of Health and Human Services and the Arlington Historical Commission.

Purpose: Rehabilitate and preserve the Whittemore-Robbins Carriage House, an original part of the historic estate.

Status: Construction completed for \$273,200.

Jason Russell House (FY2017) \$35,000

Arlington Historical Society

Purpose: Preservation work and an engineering assessment of this treasured historic site.

Status: Study completed, producing a multi-year preservation plan. Construction completed. CPA funding directly leveraged an additional \$25,000 in state grants for the project.

Schwamb Mill Barn (FY2017) \$20,000

Schwamb Mill Preservation Trust

Purpose: New roof to protect the historically important barn outbuilding in the complex.

Status: Completed on budget. The CPA project directly stimulated \$14,000 in private donations for additional preservation work on the adjacent dry house outbuilding.

Robbins Town Garden Water Features (FY2018) \$643,213

Town of Arlington Historic Commission/Friends of the Robbins Town Hall Garden

Purpose: Restoration of the reflecting pool and fountain in the Town Garden between the Robbins Library and Town Hall.

Status: A design firm has been selected and restoration is slated for completion in autumn 2018.

Old Burying Ground / Mt. Pleasant Cemetery (FY2018) \$64,920

Town of Arlington Historic Commission and Cemetery Commission

Purpose: Comprehensive preservation plan for the Old Burying Ground on Pleasant Street, and to survey the condition of several historic tombs in Mt. Pleasant Cemetery for preservation planning and structural stability.

Status: A design firm has been selected and the plan is slated for completion by the fall of 2018.

Update Historic Resources Inventory (FY2018) \$115,000

Town of Arlington Department of Planning and Community Development; Historical Commission

Purpose: Update the town's *Inventory of Historically or Architecturally Significant Properties*.

Status: A historic resources consultant has been selected and the inventory update is anticipated to be completed by the spring of 2019.

(continued)

COMMUNITY HOUSING

Drake Village Window Replacement (FY2017) \$200,000

Arlington Housing Authority

Purpose: Help replace leaking windows at Drake Village; help qualify for federal funds.

Status: Project completed; \$3 million in federal funds leveraged with local CPA & CDBG funds.

Kimball Farmer House (FY2017) \$200,000

Housing Corporation of Arlington

Purpose: Support the creation of three units of new affordable housing in Arlington.

Status: Project completed, units occupied.

20 Westminster (FY2018) \$500,000

Housing Corporation of Arlington

Purpose: Support the creation of nine units of affordable housing in the historic church and former nursery school building at the corner of Westminster and Lowell Streets.

Status: Currently in construction; anticipated to be completed in the summer of 2018.

Downing Square (FY2018)

Applicant: Housing Corporation of Arlington (HCA) \$100,000

Purpose: Support the creation of 34 affordable housing units in two buildings, one at the corner of Lowell Street and Park Avenue extension (six units), and one farther along Lowell Street, running parallel to the Minuteman Bike Path (28 units).

Status: Project financing is underway; construction is expected to begin in early 2019 and be completed by the summer of 2020. An additional CPA appropriation to support this project and another on Broadway is requested for FY2019.

6. Recommended CPA Projects (FY2019)

The Committee is pleased to recommend the following six projects for FY2019 funding. Please visit ArlingtonMA.gov/CommunityPreservation for an expanded version of this report with maps and photographs.

OPEN SPACE AND RECREATIONAL LAND

Hardy Elementary Playground Study and Plans

Arlington Public Schools

Recommended funding: \$39,500

This project will produce a comprehensive recreational site study and plan for the playground needs at Hardy School in response to growing enrollment, limited space, and the six-classroom addition slated for completion in early 2019. Hardy is expanding towards Chandler Street, into the space of the current playground. This project will include a robust parent and public input process, and culminate in design and construction documents for a new Chandler Street playground. Actual construction would take place in the summer of 2019, the funds for which are in the town's capital plan for FY2020.

Arlington Reservoir Design and Engineering and Phase 1 Construction

Town of Arlington Park & Recreation Commission, Conservation Commission and Arlington Reservoir Committee

Recommended funding: \$991,000

The Reservoir Master Plan, funded by an earlier CPA appropriation, is in its final stages and the project is ready to proceed with Phase I construction to address the most urgent needs. The primary focus of Phase I is replacing the pump and filtration equipment for the bathing beach, which is in a dire state of repair and is an important revenue-generating asset of the Town. The pump house will also be gut-renovated. This work would commence in the spring of 2019 for completion in time for the summer season. Also included is a pilot area of perimeter trail improvements for erosion control, removal of invasive plant species, and new trail surfacing.

Mill Brook Linear Park Pilot - Wellington Park: Phase II

Mystic River Watershed Association (MyRWA)

Recommended funding: \$172,523

The Mystic River Watershed Association developed this initiative to follow up on the recommendations of the recent Master Plan, and of the Mill Brook Study of several years ago. For decades, the Town of Arlington has been exploring the possibility of developing a linear park along Mill Brook. The long-term goal of the present initiative is to expand both passive and active recreational opportunities in the Mill Brook Corridor (between Brattle and Grove Street) with a focus on Wellington Park, and to make Mill Brook an environmental, cultural and public health resource for the Town.

The Phase 1 Pilot study received CPA funding last year and is nearing completion. Phase II will produce a design and revitalization plan for the town-owned Wellington Park area (including 100% design and construction documents) to enhance the viewshed towards and along the Brook, restore public access, improve entrances and circulation within the park, and enhance the ecological value of the riparian edge of the brook. These plans will complement the efforts of the Park and Recreation Commission, which has slated Wellington Park for capital improvements. Proceeding with Phase II now will maintain the momentum from the pilot study, and with continued public outreach, will move the project to the “shovel-ready” stage necessary to begin identifying capital funding for construction. MyRWA will develop phasing, cost estimates and a public/private funding plan. The Committee will include terms in the Town’s CPA grant agreement with MyRWA that require formal progress reports to the Committee after major project milestones, before funding is released for the next phase.

(continued)

HISTORIC PRESERVATION

Restoration of the Jason Russell House

Arlington Historical Society

Recommended funding: \$72,348

The Jason Russell House is an important Revolutionary War site. It is visited by virtually every third grader in Arlington Public Schools and is open for regular public tours. Earlier CPA funding supported urgent structural stabilization work, and the creation of a comprehensive conditions assessment and multi-year preservation plan to ensure the long-term stability of this treasured historic resource. This project will fund further structural repair, envelope restoration and sprinkler and electrical upgrades. Arlington Historical Society is applying for state matching grant funds that, if awarded, could reduce the CPA budget by a significant amount, up to \$29,000.

Preservation of Exterior Envelope of Old Schwamb Mill

Schwamb Mill Preservation Trust

Recommended funding: \$82,000

The Old Schwamb Mill is another beloved historic resource in the town that is regularly open to the public for tours and events. This project will fund historically correct preservation, re-puttying, and painting of window sashes in the main Mill building (approximately 87 windows); conservation and repainting of window sills; scraping and repainting of exterior clapboards, doors, and trim; and repointing and repair of the brick foundation in damaged areas. The total project budget includes a \$20,000 loan from the Arlington Preservation Fund to supplement the CPA funds requested.

COMMUNITY HOUSING

Downing Square/Broadway Initiative

Housing Corporation of Arlington (HCA)

Recommended funding: \$500,000

This project will create 48 units of affordable housing spread over two sites in Arlington. The Downing Square site will feature a six unit building on Park Avenue Extension, and a larger 28 unit building on Lowell Street along the Bikeway in the back. The Broadway site will have 14 units set above two retail spaces, one of which will be reserved for the Arlington Food Pantry. All units will be deeded affordable in perpetuity and count towards Arlington's affordable housing inventory.

The recommended \$500,000 in CPA support will be added to the \$100,000 CPA award approved to support this project last year. All CPA funds will be earmarked for hard construction costs in the grant agreement executed by the Town under the direction of the Committee. The total budget for the project is \$19.2 million and the project is on track to complete financing, permitting and environmental remediation in time for the start of construction in 2019 and full occupancy by early 2021.

7. CPA Budget for FY2019

The table on the next page shows anticipated CPA revenues and recommended expenditures for FY2019, which begins July 1.

CPA Revenues and Other Available Funds

As with the operating and capital budgets, Town Meeting appropriates CPA expenditures primarily from anticipated revenues for the coming fiscal year (est. \$1,582,467). Those revenues, which the Committee estimates very conservatively, are comprised of local receipts from the CPA property tax surcharge, and annual matching grant distributions from the state CPA trust fund.

Town Meeting may also appropriate CPA project funds from the unrestricted CPA fund balance, if any exists. The current balance (\$770,563) is largely comprised of prior years' CPA revenues that Town Meeting decided not to spend, and instead reserved for future CPA projects. The remainder of the balance consists of surplus revenues in excess of budgeted projections, plus unused funds from prior years' administrative expense appropriations.

CPA Expenditures

The committee is recommending a FY2019 CPA budget of \$1,936,494, comprised of \$1,857,371 for six CPA projects, and \$79,123 for the CPA administrative expenses account. As detailed in the recommended votes on page 11, the source for these appropriations includes \$365,098 from the unrestricted CPA fund balance, since this year's budget exceeds anticipated revenues.

The six recommended CPA projects are detailed in the prior section. All CPA awards to non-Town entities require a grant agreement between the Town and the awardee specifying terms and conditions required by the Committee or otherwise required by the Town. Funds for CPA projects are progressively disbursed upon documentation of actual expenses incurred. Undisbursed funds remaining after the completion of a project return to the local CPA fund balance for future CPA project appropriation by Town Meeting.

The CPA committee is once again requesting the maximum permitted appropriation for CPA administrative expenses, which is 5% of projected CPA revenues. The CPA Committee, which controls these funds, treats this account as a reserve to be used only as necessary. By law, the unspent balance is returned at the end of each fiscal year to Arlington's CPA fund for future projects. The purpose of the administrative expenses account is to protect the town's operating budget from CPA operating costs wherever allowed by law. Depending on the projects brought before the committee, such expenses could include legal consultation, environmental or land surveys, or other due diligence required of the committee to vet proposed CPA projects or administer funded ones. The CPA committee also requires staff support for administering the CPA program; using CPA administrative funds for this purpose avoids unnecessary use of the operating budget for town employee time.

FY2019 CPA Budget

FY19 AVAILABLE FUNDS (projected)

Estimated CPA Revenues	
FY19 Local CPA tax surcharge receipts (projected)	\$ 1,422,832
FY19 State matching funds (projected)	\$ 159,635
<i>total estimated revenues</i>	\$ 1,582,467
Additional Available Funds	
Unrestricted CPA fund balance ¹	\$ 770,563
TOTAL AVAILABLE FY19 CPA FUNDS	\$ 2,353,030

EXPENDITURES & RESERVES

CPA Projects	Open Space & Recreation	Historic Preservation	Community Housing	Other	TOTALS
Hardy Elementary Playground Study & Plans	\$ 39,500				\$ 39,500
Arlington Reservoir Design/Engineering & Phase 1 Construction	\$ 991,000				\$ 991,000
Mill Brook Linear Park Pilot Phase II	\$ 172,523				\$ 172,523
Restoration of the Jason Russell House		\$ 72,348			\$ 72,348
Preservation of Exterior Envelope of Old Schwamb Mill		\$ 82,000			\$ 82,000
Downing Square Broadway Initiative			\$ 500,000		\$ 500,000
Reserves & Expenses					
CPAC administrative expenses account				\$ 79,123	\$ 79,123
TOTAL EXPENDITURES & RESERVES	\$1,203,023	\$154,348	\$500,000	\$79,123	\$1,936,494

% of total expenditures and reserves by category ² 62% 8% 26% 4% 100%

¹ The unrestricted CPA fund balance is comprised of \$662,006 in CPA funds reserved by Town Meeting for future appropriation; \$39,141 in unspent funds from the FY17 CPAC administrative expenses account; and \$69,416 in surplus FY17 local CPA tax receipts and state matching funds that exceeded budget projections. FY18 turnbacks and surplus revenues will be added to the unrestricted CPA fund balance at fiscal year closeout but are not yet available for appropriation.

² Administrative expenses funds requested are the state maximum 5% of the next fiscal year revenues (not total funds available).

8. Recommended Votes – Article 39

ARTICLE 39

APPROPRIATION/ COMMUNITY PRESERVATION FUND

To see if the Town will vote to make appropriations from the Community Preservation Fund for eligible community preservation projects; for community preservation reserve accounts for historic preservation, open space and recreation, and affordable housing; for Community Preservation Committee administrative expenses or other eligible expenses; or take any action related thereto.

(Inserted at the request of the Community Preservation Committee)

VOTED:

(1) That the Town take the following actions regarding dedicated CPA project area reserves:

- (a) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Open Space and Recreation Reserve account, for later Town Meeting appropriation for open space and recreational land purposes;**
- (b) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Community Housing Reserve account for later Town Meeting appropriation for community housing purposes; and**
- (c) Transfer the sum of \$158,247 from FY2019 Community Preservation Fund revenues to a CPA Historic Preservation Reserve account for later Town Meeting appropriation for historic preservation purposes.**

COMMENT:

These accounting transfers, taken immediately prior to the CPA project appropriation votes that follow, ensure that the Town complies with the legal requirement to either appropriate or reserve at least 10% of expected annual CPA revenues (est. \$1,582,467).

Although the transferred funds are immediately recommended for appropriation in their entirety in the following CPA project votes, this action ensures that the Town maintains compliance should Town Meeting reduce or reject the recommended appropriations, or does not become retroactively out of compliance with state law should any approved project not proceed as planned.

(2) That the Town take the following actions to appropriate funds for FY2019 CPA projects, with each project considered a separate appropriation:

- (a) Appropriate the sum of \$991,000 for the *Arlington Reservoir Design, Engineering and Phase 1 Construction* project for the preservation of open space and the rehabilitation of recreational land, with \$365,098 being appropriated from the unrestricted Community Preservation Fund balance and \$625,902 from Community Preservation Fund revenues, said funds to be expended under the direction of the Park and Recreation Commission and the Community Preservation Committee;**

- (b) Appropriate the sum of \$39,500 from Community Preservation Fund revenues for the *Hardy Elementary Playground Study and Plans* project for the rehabilitation of recreational land, said funds to be expended under the direction of the School Department and the Community Preservation Committee;
- (c) Appropriate the sum of \$172,523 for the *Mill Brook Linear Park Pilot Phase II* project for the preservation of open space and the rehabilitation of recreational land, with \$158,247 being appropriated from the CPA Open Space and Recreation Reserve account and \$14,276 from Community Preservation Fund revenues, subject to the condition that a grant agreement between the Mystic River Watershed Association and the Town be executed, said funds to be expended under the direction of the Mystic River Watershed Association and the Community Preservation Committee;
- (d) Appropriate the sum of \$72,348 from the CPA Historic Preservation Reserve account for the *Restoration of the Jason Russell House* project for the preservation of historic resources, subject to the conditions that a grant agreement between the Arlington Historical Society and the Town be executed, said funds to be expended under the direction of the Arlington Historical Society and the Community Preservation Committee;
- (e) Appropriate the sum of \$82,000 from the CPA Historic Preservation Reserve account for the *Preservation of Exterior Envelope of Old Schwamb Mill* project for the preservation of historic resources, subject to the conditions that a grant agreement between the Schwamb Mill Preservation Trust and the Town be executed, said funds to be expended under the direction of the Schwamb Mill Preservation Trust and the Community Preservation Committee;
- (f) Appropriate the sum of \$500,000 for the *Downing Square Broadway Initiative* project for the creation of community housing, \$158,247 being appropriated from the CPA Community Housing Reserve account and \$341,753 being appropriated from Community Preservation Fund revenues, subject to the condition that a grant agreement between the Housing Corporation of Arlington and the Town be executed, and subject to the further condition that an affordable housing deed restriction for the property be executed, such funds to be expended under the direction of the Housing Corporation of Arlington and the Community Preservation Committee;

COMMENT:

The Committee recommends the above CPA projects to Town Meeting for FY2019 funding, having carefully vetted each application for compliance with the CPA law, feasibility, importance, cost justification, sustainability and other criteria.

- (3) That the Town take the following action regarding administrative expenses:

Appropriate \$79,123 from Community Preservation Fund revenues to the CPA Administrative Expenses account for eligible FY2019 administrative expenses, such funds to be expended under the direction of the Community Preservation Committee.

COMMENT: These expenses are explained on page 9.

The committee's vote on all recommendations was 8-0.

Respectfully submitted by:

Eric Helmuth, Chair

Andrew Bengtson, Vice Chair

Community Preservation Committee

Andrew Bengtson	<i>Board of Selectmen appointee</i>
Eugene Benson	<i>Arlington Redevelopment Board</i>
Eric Helmuth	<i>Board of Selectmen appointee</i>
Leslie Mayer	<i>Arlington Park and Recreation Commission</i>
Richard Murray	<i>Arlington Housing Authority</i>
JoAnn Robinson	<i>Arlington Historical Commission</i>
Chuck Tirone	<i>Arlington Conservation Commission</i>
Ann Woodward	<i>Board of Selectmen appointee</i>

Clarissa Rowe served on the Committee until December 2017, resigning in order to accept a vacancy appointment to the Board of Selectmen.

The Committee gratefully acknowledges the indispensable assistance of Jim Feeney, Assistant Town Manager, and Amy Fidalgo, Management Analyst, in administering the CPA program.



Town of Arlington, Massachusetts

ARTICLE 40

Warrant Article Title:

APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM

Summary:

To see if the Town will vote to appropriate the sum of \$7,500.00 for the Harry Barber Community Service Program for the Council on Aging, to determine how the money will be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Council on Aging

Voting:

Finance Committee Voted: That the sum of \$7,500 be and hereby is appropriated for the purpose of conducting the Harry Barber Community Service Program; said sum to be raised by general tax and expended under the direction of the Town Manager.



Town of Arlington, Massachusetts

ARTICLE 41

Warrant Article Title:

APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ACCIDENTAL DISABILITY EMPLOYEES

Summary:

To see if the Town will vote to appropriate a sum of money to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote upon their retirement; this adjustment to be paid to those who qualify and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; determine how the money shall be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Contributory Retirement Board

Voting:

Finance Committee Voted: That the sum of \$0 be and hereby is appropriated to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote, upon their retirement. This adjustment to be paid to those who qualify, and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; said sum to be expended under the direction of the Retirement Board.

(14-0-1)



Town of Arlington, Massachusetts

ARTICLE 42

Warrant Article Title:

APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND

Summary:

To see if the Town will vote to accept into the Other Post Employment Benefits (OPEB) Trust Fund, established by Chapter 161 of the Acts of 2005, an appropriation of funds and/or the transfer of additional monies that the Town may deem advisable from other sources, including any monies previously deposited into any of the Town's stabilization funds for this purpose, in order to administer and fund its OPEB obligation as described in the said Chapter 161 of the Acts of 2005; determine how the monies shall be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Contributory Retirement Board

Voting:

Finance Committee Voted:

That the Town takes the following actions: (14-0-1)

- a. appropriates into said Other Post-Employment Benefits Fund (OPEB), authorized by Chapter 161 of the Acts of 2005, the sum of \$481,982 representing that amount of money that is the difference between the previously established base amount of \$500,000 and the fiscal 2019 appropriation for the non-contributory pension obligation; said sum to be raised by the general tax,
- b. appropriates into said fund the sum of \$155,000 representing the increased share of retiree HMO contributions as voted by the Board of Selectmen on November 6, 2006; said sum to be raised by the general tax.
- c. appropriates into said fund the sum of \$300,000 to be transferred from the remaining balance in the health benefit trust fund.



Town of Arlington, Massachusetts

ARTICLE 43

Warrant Article Title:

APPROPRIATION/OVERLAY RESERVE

Summary:

To see if the Town will vote to appropriate a sum of money from previous years overlay reserve surplus accounts, determine to what purpose this appropriation shall be made; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee

Voting:

Finance Committee Voted: That the sum of \$200,000 be and hereby is appropriated, to be transferred from Overlay Reserve Surplus Accounts of previous fiscal years, said sum to be utilized in the determination of the tax rate.



Town of Arlington, Massachusetts

ARTICLE 44

Warrant Article Title:

TRANSFER OF FUNDS/CEMETERY

Summary:

To see if the Town will vote to transfer a sum of money to the Cemetery Commissioners for the improvement of Town cemeteries, said sum shall be taken from the Mt. Pleasant Cemetery "Sale of Lots and Graves" and/or "Perpetual Care Funds"; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee

Voting:

Finance Committee Voted: That the Town transfers \$150,000 to the Cemetery Commissioners for the care of Town cemeteries and \$10,000 to the Capital Budget for headstone cleaning and repair, said sums to be taken from the Perpetual Care Fund



Town of Arlington, Massachusetts

ARTICLE 45

Warrant Article Title:
USE OF FREE CASH

Summary:

To see if the Town will vote to authorize the taking of a sum of money voted for appropriations heretofore made at the Town Meeting under the Warrant and not voted to be borrowed from available funds in the Treasury, and authorize the Assessors to use free cash in the Treasury to that amount in the determination of the tax rate for the Fiscal Year beginning July 1, 2018; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee

Voting:

Finance Committee Voted: That the sum of \$4,593,375 be taken from available funds in the treasury, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.



Town of Arlington, Massachusetts

ARTICLE 46

Warrant Article Title:

APPROPRIATION/LONG TERM STABILIZATION FUND

Summary:

To see if the Town will make an appropriation to the Long Term Stabilization Fund in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee

Voting:

Finance Committee Voted: That the sum of \$100,000 be and hereby is appropriated to the Long Term Stabilization Fund, said sum to be raised by general tax.



Town of Arlington, Massachusetts

ARTICLE 47

Warrant Article Title:

APPROPRIATION/FISCAL STABILITY STABILIZATION FUND

Summary:

To see if the Town will make an appropriation to or from the Fiscal Stability Stabilization Fund created under Article 65 of the 2005 Annual Town Meeting or any other enabling action of Town Meeting in accordance with the provisions of the General Laws, Chapter 40, Section 5B, as amended, or other appropriate provisions of law, determine how the money shall be raised and expended; or take any action related thereto.

Requested by:

Inserted at the request of the Finance Committee

Voting:

Finance Committee Voted: That the sum of \$2,635,628 be appropriated from the Fiscal Stability Stabilization Fund, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.